



TOWN OF PARMA

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468
(585) 392-9461
Fax (585) 392-6659

TOWN BOARD MEETING
February 4, 2014
6:30 P.M.

JAMES SMITH
Supervisor

GARY COMARDO
Councilperson

JAMES ROOSE
Councilperson

TINA BROWN
Councilperson

KYLE MULLEN
Councilperson

This Meeting Will Be Recorded By the Town Clerk
Pledge of Allegiance
Moment of Silence
Emergency Exit Instructions
Roll Call

Minutes of January 21, 2014 Town Board Meetings
Town Clerk Report
Highway Superintendent Report
Building Inspector Report
Recreation Director Report
Miscellaneous Report

PUBLIC FORUM: 1. Any Citizen may Address the Town Board About Their Concerns

BUSINESS ITEMS:

1. Cycle Cross Event -9/27/2014
2. Resolution for Municipal Contract Bid Acceptance
3. Resolution for Highway Truck Purchase
4. Cobras Field Use for 7/12/14 and 7/13/14
5. Letter of Credit Approval for Walnut Grove Estates
6. Time Warner 2014 Payments
7. Budget Transfers
8. Miscellaneous

INFORMATIONAL ITEMS:

1. Miscellaneous

LIAISON REPORTS:

ADJOURNMENT:

"This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D. C. 20250-9410 or call: (866) 632-9992 (voice) or (800) 877-8339 (TDD)"

DRAFT RESOLUTION

RESOLUTION TO AMEND THE TOWN OF PARMA PROCUREMENT POLICY

WHEREAS, various departments within the Town of Parma, are in need, from time to time to purchase various equipment, machinery and supplies, many of which are items available from either Uniform State Bid Awards, Uniform County Bid Awards or other municipal bid awards, all of which have been conducted and awarded in accordance with the provisions of Section 103 of the General Municipal Law of the State of New York; and

WHEREAS, the Town Board desires to allow the Town departments to purchase items of equipment, machinery or supplies as needed from these various municipal bid awards available to the Town of Parma for such purposes, and such municipal bid awards generally allow for a more favorable cost of the purchase of such equipment, machinery or goods than is available to the Town of Parma on a separate bid basis;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Parma, Monroe County, New York, as follows:

Section 1. That the Department heads of the various departments of the Town of Parma, be and hereby are authorized to purchase equipment, machinery, goods and supplies from any State, County, Town, Village or School District who have secured an award for such items of equipment, machinery or supplies through the solicitation of the competitive bidding process in accordance with the provisions of General Municipal Law Section 103 and within the parameters of the Town of Parma Procurement Policy.

Section 2. That this authorization shall be incorporated into the Town of Parma Procurement Policy under the section *Statutory Exceptions from these Policies and Procedures* as G. Through any State, County, Town, Village or School District contracts – General Municipal Law 103(16).

Section 3. That this authorization shall remain in full force and affect until such time as the same has been withdrawn or modified by further resolution of the Town Board.

Motion by _____

Seconded by: _____

Aye _____ Nay _____



CHATFIELD ENGINEERS, P.C. • 2800 Dewey Avenue • Rochester, New York 14616
(585) 227-6040 • Fax (585) 227-4233

January 3, 2014

CE #13-1083

Mr. Tod Ferguson, P.E., Planning Board Chairman
and Planning Board Members
Town of Parma
1300 Hilton-Parma Road
P.O. Box 728
Hilton, NY 14468

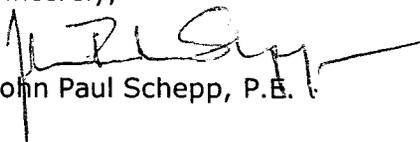
Re: Walnut Grove Estates

Dear Tod and Planning Board Members:

I have reviewed the plans, SWPPP and forestry report submitted December 18, 2013, prepared by Schultz Associates, for the above referenced project. Based upon my review, the revised plans have addressed my engineering concerns. I have also reviewed the estimate for the letter of credit in the amount of \$184,760.20; and find it to be acceptable.

Please contact me at your convenience, if you have any questions or comments.

Sincerely,


John Paul Schepp, P.E.

Cc. Supervisor James Smith, Town of Parma, (via email only)
Jack Barton, Parma Building Department, (via email only)
Brian Speer, Parma Highway Supt., (via email only)
David Matt., Schultz Associates, (via email only)

DRAFT RESOLUTION

TIME WARNER CABLE – 2014 TAX PAYMENT

to accept \$3,031.87 from Time Warner Cable and pay \$733.19 as a credit from franchise fees paid to the Town of Parma for the full payment of the 2014 Town & County tax bills for Time Warner Cable tax account numbers:

264001	500.00-0-258./HILT	\$183.14
264089	500.00-2-580./BKPT	\$ 33.00
264089	500.00-2-580./HILT	\$374.04
264089	500.00-2-580./SPEN	\$143.01
	Total	\$733.19

Motion by _____ Resolution No. _____

Seconded _____ Aye _____ Nay _____