



TOWN OF PARMA

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468
(585) 392-9461
Fax (585) 392-6659

CARM CARMESTRO
Supervisor

JAMES SMITH
Councilperson

GARY COMARDO
Councilperson

JAMES ROOSE
Councilperson

TINA BROWN
Councilperson

TOWN BOARD MEETING
May 7, 2013
7:00 P.M. Meeting

This Meeting Will Be Recorded By the Town Clerk
Pledge of Allegiance
Moment of Silence
Emergency Exit Instructions
Roll Call

Minutes of April 16, 2013 Town Board Meeting
Town Clerk Report
Highway Superintendent Report
Building Inspector Report
Recreation Director Report
Miscellaneous Report

BUSINESS ITEMS:

1. Land Use Decision Making Training Program Attendance
2. Property Maintenance for Vacant Structures
3. Appointment of Scott Harter to Environmental Management Council
4. Cemetery Maintenance
5. Defibrillator Disposal
6. Town Hall Culvert Repairs
7. Budget Transfers
8. Miscellaneous

INFORMATIONAL ITEMS:

1. Parks Department Lawn Mower
2. AUD has been Filed with State Comptrollers Office
3. Miscellaneous

LIAISON REPORTS:

PUBLIC FORUM: 1. Any Citizen may Address the Town board About Their Concerns

ADJOURNMENT:



Department of Planning and Development

Monroe County, New York

Maggie Brooks
County Executive

Judy A. Seil
Director

MEMORANDUM

To: Hon. Carmey R. Carmestro, Jr., Supervisor, Town of Parma

From: Rochelle Bell, Senior Environmental Planner *RB*

Date: April 16, 2013

Subject: Board member attendance at the spring 2013 Land Use Decision-Making Training Program

Our department offered a Land Use Decision-Making Training Program this spring which consisted of two (2) workshops. Each workshop was 4 hours long and earned Planning Board and Zoning Board of Appeals members 4 hours of continuing education credit.

Attached please find a report we prepared to summarize workshops attended by your board members. We hope you and your board members find this helpful in tracking progress toward fulfilling the state law requiring Planning Board and Zoning Board of Appeals members to obtain four (4) hours of training annually.

Please do not hesitate to contact me at (585) 753-2034 or rbell@monroecounty.gov if I can be of any further assistance.

RB:km

Attachment

Cc (w/o attachment):
Mark Acker
Jack Barton
Blake Keller
Stephen Shelley
Dean Snyder, PE

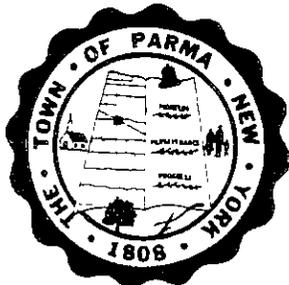
Monroe County Department of Planning and Development

Spring 2013 Land Use Decision-Making Training Program - List of Attendees

Water: Storm, Flood and Emergency 03/05/2013	Energy: Wind, Solar, Gas, Ground Source Heat Pump, Conservation and Incentives 04/10/2013
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Town of Parma

Acker, Mark Planning Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barton, Jack Planning Board/Zoning Board of Appeals/Conservation Board	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Keller, Blake Zoning Board of Appeals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shelley, Stephen Zoning Board of Appeals	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Snyder, PE, Dean Zoning Board of Appeals	<input type="checkbox"/>	<input checked="" type="checkbox"/>



TOWN OF PARMA

Building Department

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468

Office (585) 392-9449
Fax (585) 392-6659
www.parmany.org

May 2, 2013

TO PARMA TOWN BOARD

FROM ARTHUR J. FRITZ JR.
ZONING ENFORCEMENT OFFICER

RE: PROPERTY MAINTENANCE (GRASS CUTTING)

Attached please find three bid estimates for cutting grass pertaining to Property Maintenance. Last year, T.K. Properties maintained these properties for the Town and again is a bidder for this year's contract. Currently there are approximately 53 vacant residences within the Town. Last year we cut approximately 15 of these vacant structures, and will have to cut them again this year a minimum of 8 times throughout the summer. There are approximately 20 vacant mobile homes at 4742 & 4728 Ridge Road West however, at this time, the property owner is cutting the grass.

If you have any questions prior to the May 7, 2013 Town Board Meeting, please feel free to call me at the office 392-9449 or on my cell phone 281-3690. Otherwise, I will be happy to answer any of your questions at the Town Board meeting.

CC: BUILDING DEPARTMENT
FILE



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BID REQUIREMENTS FOR PROPERTY MAINTENANCE GRASS CUTTING

1. Contractor must supply the Town of Parma with proof of Liability & Workers Compensation insurance if granted the Contract.
2. The following lot sizes are what the estimates should be based on:

A. Agricultural Conservation (AC)	lot size	300' x 350'
B. Rural Residential (RD)	lot size	260' x 300'
C. Medium Density Residential (MD)	lot size	100' x 175'
D. High Density Residential (HD)	lot size	85' x 120'
C Waterfront Residential (WF)	lot size	85' x 120'

The height of the grass on the above properties will be anywhere from 12" high to 3' high. The grass has to be cut down to within 3 inches or so and trimmed. The cut grass may be left on site.



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 - C. Medium Density Residential (MD) lot size 100' x 175'
 - D. High Density Residential (HD) lot size 85' x 120'
 - C Waterfront Residential (WF) lot size 85' x 120'

The height of the grass on the above properties will be anywhere from 12" high to 3' high. The grass has to be cut down to within 3 inches or so and trimmed. The cut grass may be left on site.

(A) 325.⁰⁰ per
(B) 300.⁰⁰ per
(C) 225.⁰⁰ per
(D) 175.⁰⁰ per
(C) 175.⁰⁰ per

Thank you for your interest Paul Neff
Fireman



T & R Property Maintenance

(585)520-8872

(585)392-2709

Town of Parma Bid Proposal for the 201³ Property Maintenance Season:

- A. Agricultural Conservation (AC) lot size 300' x 350' \$400.00 per mowing
- B. Rural Residential (RD) lot size 260' x 300' \$350.00 per mowing
- C. Medium Density Residential (MD) lot size 100' x 175' \$200.00 per mowing
- D. High Density Residential (HD) lot size 85' x 120' \$275.00 per mowing
- E. Waterfront Residential (WF) lot size 85' x 120' \$200.00 per mowing

This pricing is based upon contract guidelines per each mowing to be completed

Thank you for the opportunity to place this bid.

If any questions should arise please contact Korey Harris at (585)520-8872

Owner Signature _____ Date _____

Customer Signature _____ Date _____

T.K. Properties

44 Hill Road

Hilton, New York 14468

585-392-4890

Lawn Mowing Estimate:

TO: THE TOWN OF PARMA

1300 Hilton Parma Crns rd.

Hilton NY 14468

(585) 392-9449

We hereby submit specifications and estimates for grass cutting as follows.

Int cutting will be done with a bush hog type mower & tractor.

Normal cutting after int cutting will be done along with weed eating

Clippings will be left on the lawn.

For properties zoned as followed

AC- 350 x 300 = \$350.00

RR- 300 x 260 = \$325.00

MD-175 x 100 = \$ 225.00

HD- 120 x 85 = \$ 120.00

WF- 120 x 85 = \$ 120.00

Acceptance of proposal: The above prices specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified

Signature _____ Date _____

Signature _____ Date _____

MEMO

To: Town Board Members

From: Finance Department

Re: Expired Defibrillators

The Town has 6 defibrillator units that have expired and need to be disposed of. After contacting Zee Medical, we found that they need to be disposed of through an electronic recycling service. We are asking that a resolution be passed stating that we may dispose of the defibrillators and can be removed from the fixed asset list. Thank you.