

Parma Town Board meeting held on Tuesday, October 18, 2011 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

### **ATTENDANCE**

Supervisor	Peter McCann
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Councilman	James Roose
Recreation Director	Steve Fowler
Building Inspector	Jack Barton
Absent	Highway Supt. Brian Speer

### **OTHERS IN ATTENDANCE**

Library Director Becky Tantillo, GIS Coordinator Jim Zollweg, Scott Copey Chairman Farmland and Open Space Committee, Mike Weldon, Mike Clark, Larry Speer, Ken Gavigan, Pat Buskey, Doug Miller, Carol Kluth, Marilyn DeMeyer, Mark Laistner, Roger Laistner, Tina Brown and other members of the public.

### **CALL TO ORDER**

Supervisor McCann called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor McCann noted emergency exit procedures.

### **PUBLIC FORUM**

Supervisor McCann asked if there was anyone who wished to address the Town Board. There was no response.

### **MINUTES – OCTOBER 4, 2011**

**RESOLUTION NO. 191-2011** Motion by Councilman Carmestro, seconded by Councilman Roose, to accept the minutes of September 20, 2011 as submitted.

Motion carried: Aye 5 Nay 0

### **TOWN CLERK REPORT**

Information was provided to Town Board members regarding a request received from the Lighthouse District Boy Scouts to hold their Klondike Derby January 27-29, 2012 at the Town Hall Park.

### **HIGHWAY DEPARTMENT REPORT**

Supt. Speer was not in attendance. There was no report.

### **BUILDING DEPARTMENT REPORT**

Mr. Barton reported that he is finishing the National Incident Management System (NIMS) report and has been working on the Consolidated Funding Application's (CFA) on-line grant application. Parma was identified as having two projects at the Town Hall Park. The projects include the installation of a bio-swale behind the sports building parking lot and outlet protection for culvert erosion of the stream bank.

## **PARKS DEPARTMENT**

Councilman Smith noted that he needs to speak with Mr. Petricone regarding the quotes received for the roof repairs in the court area.

## **MISCELLANEOUS REPORTS**

Village Liaison Larry Speer reported that the digging has been completed for the soil removal at the old bus garage. Less soil had to be removed than what was expected based on the soil samples taken.

Library Director Becky Tantillo provided information on upcoming events for the Library and reported that the new spotlight on the flag pole has been installed and windows in the staff area and the kitchen have been replaced. She also reported that the Parks Department will be working on removing the graffiti which was placed on the back and side of the building.

GIS Coordinator Jim Zollweg would like to be on the agenda for the next Town Board meeting.

## **RECREATION DEPARTMENT REPORT**

Mr. Fowler did not have a report.

## **BUSINESS ITEMS**

### **RIGHT TO FARM LAW**

Scott Copey reviewed what the Farmland and Open Space Committee had been charged to do and what has been accomplished thus far. In particular, wording for the Right to Farm Law has been drafted. The Farmland and Open Space committee has provided the Town Board with copies to review and is looking for any input they might have. He noted that it had been given to Bob King from the Agricultural and Life Sciences Institute, for review and that Jack Barton had provided input for having it consistent with the zoning code. If the Town Board feels the draft is ready, the committee would like to have it sent to the Attorney for the Town to review. It was noted that it reads more like a statement of policy and is an affirmation by the Town that agriculture is important and provides a framework to resolve disputes.

### **AUTHORIZATION TO MOVE FORWARD WITH RIGHT TO FARM LAW**

**RESOLUTION NO. 192-2011** Motion by Councilman Comardo and seconded by Councilman Smith, authorizing the Farmland and Open Space Committee to continue with establishing the Town of Parma Right to Farm Law and seek legal counsel to review the proposed Town of Parma Right to Farm Law.

Motion carried: Aye 5 Nay 0

## **PRELIMINARY BUDGET**

Supervisor McCann noted that the Town Board would discuss the preliminary budget to the extent possible. Because the Highway Superintendent was unavailable tonight any questions would be addressed as best as can be and discussion will continue at the next meeting when he expects the Preliminary Budget will be passed and the public hearing date set for the November 15<sup>th</sup> meeting.

Supervisor McCann reported that the budget meets the newly required 2% cap on the tax levy. Through a formula provided by the Comptroller's Office this has been calculated as \$2,256,308. The 2012 tentative budget levy is \$2,239,459.50. This will mean a tax

rate increase of 2.14% in the Town and a 2.192% increase in the Village as the tentative budget has been presented. Reasons cited for the increase included increased costs for pension benefits, health care and the loss of funds the state paid the Town for the Assessor to maintain the Town assessment at full market value. It was also noted that the increase in assessed value has been flat this year. Therefore any increase would have to be raised through the tax rate. He noted that this more accurately reflects what it costs to run the Town and the Board does not have the latitude to come in with a flat rate by using the increase in assessments.

Rick Lemcke felt there had not been any cost cutting. Supervisor McCann noted that cuts have been made to each department's budget. The original budget submissions totaled a 17% increase. There was discussion on alternative ways to cut the budget. This included reductions to the amount provided by the Town to employee health savings accounts and layoffs. There was discussion between Mr. Lemcke and Jack Barton on staffing in the building and code enforcement department. It included the number and type of permits issued how other communities are staffing and other kinds of new responsibilities that have been taken on.

Discussion moved to the use of appropriated fund balance funds in the DB account which does not have a balance to cover it and where those funds would have to come from. It was noted that the choices would be to take from savings in the B fund or to raise taxes. Larry Speer stated that \$9,000 has been spent on repairing a 1988 truck used for plowing and felt this was a waste of money. There was additional discussion on equipment and its replacement. It was noted that overruns have nothing to do with the purchase of equipment. Equipment purchases have historically been paid for out of fund balances and not out of budgeted funds.

Discussion then moved to budgeted revenue not being achieved. Pat Buskey asked when the revenue amounts would reflect actual revenues. It was noted that highway revenues have been cut an additional \$50,000 in the tentative budget. Councilman Smith noted that we have no way of knowing what work we will be hired for next year. The Snow and Ice agreements with the County and the State are more predictable. The biggest cost is labor and the union agreement has a clause for no layoffs. Doing more work for repair of Town roads would also help to increase revenues.

Further discussion included subcontracting snowplowing, highway benefits being included in that department's budget and if more funding has been taken from the Library. It was noted that reductions had been made in the Library the same as all the other departments and that the Library also has their employee benefits included in their budget. It was noted that these two departments are required to have their budgets set up this way. The Library Director noted that they are satisfied with their budget.

**BUDGET TRANSFERS**

TRANSFERS TO BUDGET

Oct-11

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO5717110490	PARK IMPROVEMENTS	3,500.00	AOO571711045100	FUEL	3,500.00	DOOL
DB550513045200	VEHICLE MAINTENANCE	3,277.74	DBO550513045100	GASOLINE	708.61	SPEER
			DBO550513046000	CONTRACTED SERVICES	2,569.13	SPEER
BOO537362048000	MISCELLANEOUS	1,100.00	BOO537362045100	GASOLINE	1,100.00	BARTON
BOO537362048000	MISCELLANEOUS	1,500.00	BOO537362046000	CONTRACTED SERVICES	1,500.00	BARTON
	B UNAPPROPRIATED	11,000.00	BOO537362047300	LEGAL FEES	11,000.00	BARTON
AOO570762049205	MENS BASKETBALL	100.00	AOO570762049405	LADIES VOLLEYBALL	100.00	FOWLER
AOO510101041000	OFFICE SUPPLIES	400.00	AOO510101043000	EDUCATIONAL & PROF.	400.00	GAVIGAN
	A UNAPPROPRIATED	1,400.00	AOO575752046000	CONTRACTED SERVICES	1,400.00	GAVIGAN
AOO590905081000	UNEMPLOYMENT INS.	1,060.00	AOO590904081000	WORKERS COMPENSATION	1,060.00	GAVIGAN
BOO505851049000	SPRING PICK UP	900.00	BOO590904081000	WORKERS COMPENSATION	900.00	GAVIGAN

**RESOLUTION NO. 193-2011** Motion by Councilman Smith, seconded by Councilman Comardo, to approve the Budget Transfers as submitted.

Motion carried: Aye 5 Nay 0

### LIAISON REPORTS

\*\*Councilman Smith reported he had not met with the Parks Department. A request has been received from the HAYLO organization to hold their annual lacrosse tournament on Sunday, June 10, 2012.

\*\*Councilman Comardo reported there has not been a Recreation Commission meeting since the last Town Board meeting. The Planning Board reviewed fill permit applications including one for the creation of a pond and a wetland area and a lot approval at Pine Hill Estates. He noted he has met with Jim Zollweg and that there may be opportunities to operate more efficiently with the use of GIS.

\*\*Councilman Carmestro did not have a report.

\*\*Councilman Roose reported that the Spencerport Fire District is meeting tonight and will be reviewing their budget.

### WARRANT

**RESOLUTION NO. 194-2011** Motion by Councilman Comardo and seconded by Councilman Roose, to approve payment of the warrant as submitted below.

		FUND TOTALS	
AOO	General Fund	\$	61,059.92
BOO	Part Town	\$	15,535.87
DAO	Highway, Townwide	\$	2,461.18
DBO	Highway, Part Town	\$	3,273.15
HDO	Town Bridges	\$	231,530.40
SDO	Townwide Drainage	\$	5,020.88
TAO	Trust & Agency	\$	<u>5,674.51</u>
		GRAND TOTAL:	\$ 324,555.91

Motion carried: Aye 5 Nay 0

Supervisor McCann asked if there were any other matters to be brought before the Board. There were none.

There being no further business before the Town Board, Councilman Comardo made a motion to adjourn the meeting at 7:29 p.m., seconded by Councilman Roose. All were in favor.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk