

Parma Town Board meeting held on Tuesday, May 3, 2011 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

**ATTENDANCE**

Supervisor	Peter McCann
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Councilman	James Roose
Highway Supt.	Brian Speer
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

**OTHERS IN ATTENDANCE**

Park Foreman Joe Petricone, Dog Control and Code Enforcement Officer Art Fritz, Gene DeMeyer, Mike Weldon, Helen Ives, Charlie Lissow, Carol Kluth, Mike Clark, Peter Tassey, Jack Wade, and other members of the public.

**CALL TO ORDER**

Supervisor McCann called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor McCann noted emergency exit procedures.

**PUBLIC FORUM**

Supervisor McCann asked if there was anyone who wished to address the Town Board.

Kris Schultz, Schultz Associates, was present to represent Dannic Holding, LLC. They are requesting to rezone 5057 Ridge Road West from General Commercial to Highway Commercial. The parcel is adjacent to Doan Chevrolet and the owner would like to expand the stormwater retention pond and the display area for a potential new building. Maps were provided. There was discussion on this parcel being part of a prior rezoning request and that the owner did not want to have it rezoned. Councilman Carmestro would like to review meeting minutes regarding this before granting a request for a public hearing. There was further discussion on expansion of Highway Commercial as it pertains to the Master Plan and the swale/retention pond between the two parcels. Mr. Schultz noted that the parcels across the street are zoned highway commercial. There was further discussion on holding off to set a public hearing date.

**SET PUBLIC HEARING DATE**  
**REQUEST TO REZONE 5057 RIDGE ROAD WEST**

**RESOLUTION NO. 101-2011** Motion by Supervisor McCann, seconded by Councilman Comardo, to set a public hearing date to hear public comment on the request to rezone 5057 Ridge Road West from General Commercial to Highway Commercial for June 21, 2011 at 6:30 p.m. at the Parma Town Hall.

Motion carried: Aye 3 Nay 2 Voting Nay Councilman Carmestro  
Councilman Smith

North Parma Station – Mr. Schultz informed the Town Board that the owner of the proposed North Parma Station development on Route 259 south of the Village of Hilton adjacent to Unionville Station is looking to proceed with the project. The owner has met with the Village regarding extending sewers; potential upgrades that would be made by the developer; and he will be looking at coming before the Town Board with a rezoning

application for use of the Planned Development Senior Residential category. He noted that the project will be many years out before completion and described the sewer work done when Unionville Station was added.

Jack Wade addressed the Town Board regarding the serious drainage issues he and neighbors have on Lighthouse Beach since the development of the lot next door to them. He indicated that he has expressed his concerns to the Town Board before and that this has been an issue for two and a half years. He expressed frustration at the loss of trees; the associated cost to remove the uprooted trees; the severe wet conditions due to lack of drainage; the reduction in their property value; the concern and lack of support from the Board regarding placement of sheds on lakefront property and having to deal with FEMA concerning flood insurance issues. He also provided some pictures of the drainage issues.

Peter Tassej indicated he is one of those neighbors and confirmed the conditions Mr. Wade presented. He acknowledged that FEMA determined that the house needed to be raised when built but felt it was the Town's decision to raise the entire lot and now these drainage issues exist. He also expressed his dissatisfaction with not receiving responses to his emails regarding the change of property addresses to Lighthouse Beach.

Supervisor McCann apologized to Mr. Tassej for not getting back to him and said he would look into it. There was discussion on the storm sewer and access to it. Supt. Speer has been out to look at the area. He did note that the system is working and that he needed to locate the catch basins. Supervisor McCann indicated the Town will see if there is a way to relieve and alleviate the problem.

Richard Lemcke asked Supervisor McCann if he had reviewed the Highway cell phone log he had inquired about earlier in the year. Supervisor McCann responded that the phone call in question was made from a Town cell phone to the Town Highway garage. There was further discussion on if this was the same call, the length of the call(s) and whether the toll charges for the year were excessive.

Mr. Lemcke also inquired about Special Police services for the Memorial Day Parade. It was noted that the service would be provided by the Sheriff's Department at no charge to the Town.

Mr. Lemcke asked Councilman Comardo if he was in favor of Town Board members receiving health insurance in addition to their salary. Councilman Comardo responded that he does not receive the health coverage through the Town. He also noted that this had been the policy while Mr. Lemcke was Supervisor and that it has not come up again. When pressed for a yes or no answer, he indicated that he was not in favor. Later in the meeting he asked the other Councilmen how they would respond to the same question. All indicated that they were in favor of Town Board members receiving the benefit if they choose to take it.

### **MINUTES – APRIL 19, 2011**

**RESOLUTION NO. 102-2011** Motion by Councilman Carmestro, seconded by Councilman Roose, to accept the minutes of April 19, 2011 as submitted.

Motion carried: Aye 5 Nay 0

### **TOWN CLERK REPORT**

Correspondence was received from the Town of Greece regarding proposed amendments to their Zoning Ordinance for review and comments.

The Town Clerk and VFW Summary Reports have been submitted for April.

Notice has been received for Liquor Authority License Renewal Applications for Forks Park, Inc. and The Juke Box, Inc. The Building Department and Fire Marshall have been notified.

The New York State Town Clerk's Association meeting is being held Monday through Wednesday this week but the Clerk will be unable to get away for this conference. However, she did attend the Business Automation Services (BAS) and the General Code user group meetings which were held Sunday afternoon in Buffalo prior to the start of the conference. Both company's software is used by the Town. Relevant information regarding updates and use of the software was provided.

## **HIGHWAY DEPARTMENT REPORT**

### **AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS - 2011**

Supt. Speer provided the Town Board with his proposal for 2011 Town Road repair work. He is requesting funds for paving of Draffin Road and some work on Rock Ridge Circle and Black Tern Terrace. He also noted that due to the severe weather other roads may need some repair and he may have to come back for additional funds. The worst of which are Butcher, Bailey and Hill Roads.

**RESOLUTION NO. 103-2011** Motion by Councilman Smith, seconded by Councilman Comardo, to approve the 2011 Agreement of the Expenditure of Highway Moneys for General Repairs in the amount of \$40,000 and Permanent Improvements to Draffin Road from Burrirt to Parma Center Road not to exceed \$110,000 for 2011; for a total of \$150,000.

Motion carried: Aye 5 Nay 0

Hill Road Bridge Replacement Project - Supt. Speer reported that they still do not have an advertising date for the construction bid advertisement from the State. He attended a meeting today for the Peck Road bridge replacement over Salmon Creek. They are still shooting for the end of the month and it is likely that there will need to be a special meeting to award the contract as there is no scheduled meeting for early in June. The question was raised as to why the legal notice was run in the Democrat and Chronicle (D&C). Supervisor McCann indicated that it was necessary due to a timing issue and that the D&C is also an official newspaper for the Town.

40 Grove Street – Supt. Speer reported that soil remediation will not take place until September. There may also be a need to have an intermunicipal agreement between the School and the Town to address this.

## **BUILDING DEPARTMENT REPORT**

Mr. Barton reported that the monthly Building Department report has been completed. The annual stormwater report due April 14<sup>th</sup> has been submitted. The Stormwater Coalition will prepare the County wide report. It will be ready for the State in June and a public hearing will be held which they will coordinate.

Mr. Barton provided the Board with a summary of building department fees from surrounding towns and a proposal for fee changes for Parma. He also noted that he has included the current fees for the Planning and Zoning Board of Appeals fees as well as Rezoning fees. He noted that a comparison of those fees has not been completed. The total current fee for a rezoning application is \$125 which does not cover our costs. Mr. Barton was asked about the number of building permits for new homes issued and he noted that there were four which is one up from last year.

## **RECREATION DEPARTMENT REPORT**

Mr. Fowler reported that the intern from SUNY Brockport, Kelly Mahoney, will

complete her last day this Thursday. The summer brochure will be going to the printer next Thursday and will start to be distributed around May 18<sup>th</sup>. It will feature the summer playground programs, sport camps, the upcoming Drive-In Movie event June 4<sup>th</sup> and the Park It in Parma event August 6<sup>th</sup>. The Community Garage Sale is scheduled for next Friday and Saturday with a little over 100 registered participants by the end of the week. The Senior Nutrition Center celebrated its 27<sup>th</sup> anniversary last Friday with a dinner dance at the Hilton Exempt Club.

On May 5<sup>th</sup> a contingent of Park and Recreation Commissioners will be attending a REL 414 class at SUNY Brockport. This class has been reviewing Parma's Recreation facilities infrastructure this semester and will present their findings and a demand survey for distribution. Commissioner Zollweg has working with this class.

Before coming to tonight's Town Board meeting, Mr. Fowler attended the Village public hearing for the Skateboard Ordinance. There was much feedback from Hilton-Parma residents and the Village Board did not take any action tonight. The Recreation Department has been asked to gather some additional information.

### **PARKS DEPARTMENT**

Mr. Petricone reported that a window in the Building Department will be replaced. There was another leak in the court clerk office. The previous leak was not in the same spot and he has met with the contractor. There was discussion on who would be paying for the repair and the differing circumstances with this time. A temporary patch has been made to the gutters at the VFW. He would like to see a proposal in the budget for next year to repair the soffits, gutters and roof. With regard to the septic lines, they have not heard back from the engineer.

### **AUTHORIZATION TO PURCHASE SECURITY EQUIPMENT**

Mr. Petricone reported a quote was obtained for the panic button requested for the Parks Department Office. It was noted that this was in the scope of their budget but it was decided that the Board would pass a resolution.

**RESOLUTION NO. 104-2011** Motion by Councilman Smith, seconded by Councilman Comardo, to authorize the purchase of a panic button for the Parks Department office through S&G Security in the amount of \$270.30.

Motion carried: Aye 5 Nay 0

Weather permitting the Eagle Scout lean-to project is scheduled to begin May 14, 2011.

Due to the current weather conditions the department is getting behind. Staff was sent home today with the idea that if the weather was better on the weekend, staff would come in to mow. He would like to take advantage of the good days. It was noted that this was ok as long as the hours stayed within the normal number of hours in the work week.

### **BUSINESS ITEMS**

#### **AUTHORIZATION TO PURCHASE DOG CONTROL/CODE ENFORCEMENT TRUCK**

Supervisor McCann reported that the bid opening was held Monday, May 2<sup>nd</sup>. The bids received were:

Vision Ford	\$18,881	
Doan Chevrolet	\$19,999	<i>\$19,000 revised per Resolution No. 107-2011</i>
Burdick Chevrolet	\$22,129	

Although the Vision Ford bid was the lowest, Mr. Fritz noted there will be a three month wait to get the vehicle. It was felt that the current condition of the existing truck and the

additional cost to repair necessitated getting the truck sooner. Doan Chevrolet has a vehicle on the lot that can be obtained right away.

Supervisor McCann noted that Mr. Fritz had provided an analysis of how the current vehicle is used:

Dog Control Village	25%
Dog Control Town	50%
Zoning Code Enforcement	25%

Therefore, payment will breakout 25% from the A Fund and 75% from the B Fund

**RESOLUTION NO. 105-2011** Motion by Councilman Comardo, seconded by Councilman Carmestro, to authorize purchase of a 2011 Chevy Silverado from Doan Chevrolet for Dog Control and Code Enforcement for an amount not to exceed ~~\$20,000~~ \$19,000\* with 25% of the payment to come from the A Fund and 75% to come from the B Fund.

Motion carried: Aye 5 Nay 0

\* See Resolution No. 107-2011

### **RESOLUTION TO APPOINT JAMES KIBBY TO THE MEMBER OF THE BOARD OF ASSESSMENT REVIEW**

Mr. Swanson's letter of resignation was received and Supervisor McCann noted that when an individual moves out of the serving municipality that they are no longer eligible to serve.

**RESOLUTION NO. 106-2011** Motion by Councilman Roose, seconded by Councilman Comardo, to appoint James Kibby to the Board of Assessment Review.

Motion carried: Aye 5 Nay 0

### **REVISE RESOLUTION NO. 105-2011**

**RESOLUTION NO. 107-2011** Motion by Councilman Comardo, seconded by Councilman Carmestro, to change the amount of the purchase to \$19,000.

Motion carried: Aye 5 Nay 0

### **LIAISON REPORTS**

\*\*Councilman Smith followed up with Supervisor McCann on the sports contracts. He noted that he contacted the soccer organizations have been notified that the fields are closed until further notice. There was more discussion on how very wet they are and that it will be at least next week before they will even consider letting people on the fields. The Hilton Parma Historical Society Annual Dinner will be held on May 16, 2011 at the VFW. Don Stilson was hospitalized and is now home.

\*\*Councilman Comardo reported the Recreation Commission met last week and worked on long range planning. It was noted that the Senior Dinner was well received. The Planning Board meeting was cancelled. The annual rabies clinic is in the process of being scheduled.

\*\*Councilman Carmestro attended the Village Board meeting and reported they are also looking at changing their fees. He was unable to stay for the public hearing on skateboarding. Additional residents on Lake Avenue were interested in hooking up to sewers. The fee has increased since the last properties were added and the contractor felt the cost was prohibitive. The Village will be looking to set up a time for a joint meeting. The Hilton Fire District meeting is tomorrow.

\*\*Councilman Roose noted that he has been out of town and everyone for their best wishes while he was ill.

**INFORMATIONAL ITEMS**

**MISCELLANEOUS**

An inquiry was made regarding the status of dog concerns expressed earlier in the year. Supervisor McCann noted that this is currently being worked on and expects to have for the June 21<sup>st</sup> meeting. He noted that quite a bit of time has been spent on getting it right and will encompass dog control and zoning changes.

Councilman Roose commented on the disparity in health insurance benefits between departments within the Town. He felt it was not good that the highway department is not paying anything and hoped that this can be fixed going forward.

**ENTER INTO EXECUTIVE SESSION**

Supervisor McCann explained that the Town Board would be entering into executive session and that there would be no further action taken after coming out of executive session.

**RESOLUTION NO. 99-2011** Motion by Supervisor McCann, seconded by Councilman Comardo, to enter into Executive Session to discuss pending litigation.

Motion carried: Aye 5 Nay 0

The Board entered into executive session at 7:48 p.m. after a short break so that people could leave.

**CLOSE EXECUTIVE SESSION**

**RESOLUTION NO. 100-2011** Motion by Councilman Smith, seconded by Councilman Comardo, to close the Executive Session at 8:15 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

There being no further business before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 8:15 p.m., seconded by Councilman Comardo.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk

Prepared For:  
 ART FRITZ  
 TOWN OF PARMA

Prepared By:  
 BRAD WOOD  
 DOAN DEALERSHIPS - FLEET MG  
 5035 RIDGE RD WEST  
 SPENCERPORT, NY 14559  
 Phone: (585) 415-7968  
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2011 Fleet/Non-Retail Chevrolet Silverado 1500 4WD Ext Cab 143.5" LS CK  
**QUOTE WORKSHEET**

QUOTE WORKSHEET - 2011 Fleet/Non-Retail CK10753 4WD Ext Cab 143.5" LS

MSRP	\$31,290.00
Destination Charge	\$995.00
Optional Equipment	\$450.00
Dealer Advertising	\$0.00
<b>PRE-TAX ADJUSTMENTS:</b>	
MUNICIPAL DISCOUNT	(\$7,736.00)
Total Pre-Tax Adjustments	(\$7,736.00)
Taxable Price	\$24,999.00
<b>TOTAL — Bid Price</b>	<b>\$24,999.00</b>

Customer Signature / Date \_\_\_\_\_ Dealer Signature / Date *Brad Wood*

*Trade in - 2001 Ford F150 - 5,999-*  
*Net Bid Price \$19,000-*

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 171.2, Data updated 3/29/2011 1:36:00 PM  
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 Customer File:

April 14, 2011 11:44:14 AM

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 4545 RIDGE ROAD WEST  
 ROCHESTER, NEW YORK 14626  
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 FAX 585-349-4216  
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**PROPOSAL**

**REVISED 4/14/11**

DATE: 4/14/2011  
 CUSTOMER: TOWN OF PARMA  
 CONTACT: ART FRITZ  
 ADDRESS: 1300 HILTON-PARMA ROAD HILTON 14468  
 PHONE: 392-9461 x107 FAX: 392-6659  
 271-3470 Cell

FROM: Dave Coan  
 VISION FORD

PROPOSED EQUIPMENT: NEW 2011 FORD F-150 SUPERCAB 4X4 PICKUP WITH 6-1/2' BOX

VISION FORD PROPOSES TO FURNISH AND DELIVER ONE NEW 2011 FORD F-150 4X4 SUPERCAB 4X4 PICKUP WITH ALL STANDARD EQUIPMENT AND INCLUDING THE FOLLOWING:

- \* 5.0L V-8 GAS ENGINE WITH AUTOMATIC TRANSMISSION
- AIR CONDITIONING
- POWER WINDOWS, LOCKS AND MIRRORS
- ALL TERRAIN TIRES
- CHROME GRILLE AND BUMPERS
- AM/FM WITH CD
- CRUISE CONTROL
- CLOTH SEATS WITH VINYL FLOORING
- \* MUD FLAPS
- UNDERRAIL BEDLINER
- COLOR IS SILVER

**BID PRICE: \$22,381.00**  
 INCLUDES NYS INSPECTION AND DELIVERY

TRADE IN: 2001 FORD F-150 PICKUP WITH 85,000 MILES TRADE IN VALUE \$ 3500.00

**BID PRICE WITH TRADE IN: \$ 18,881.00**

\* Denotes Revised Items

*Signature*

Vision Ford  
 4545 Ridge Rd. West  
 Rochester, NY 14626

