

Parma Town Board meeting held on Tuesday, February 1, 2011 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

	Supervisor	Peter McCann
	Councilman	Carm Carmestro
	Councilman	James Smith
	Councilman	Gary Comardo
	Councilman	James Roose
	Highway Supt.	Brian Speer
Absent	Recreation Director	Steve Fowler
	Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Park Foreman Joe Petricone, GIS Coordinator Jim Zollweg, Gene DeMeyer, Mike Weldon, Sr., Helen Ives, Charlie Lissow, and other members of the public.

CALL TO ORDER

Supervisor McCann called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor McCann noted emergency exit procedures.

PUBLIC FORUM

Supervisor McCann asked if there was anyone who wished to address the Town Board.

Dan Rockafellow thanked the Town Board for allowing the Boy Scouts to use the Town Hall Park this past weekend. It was a huge success; numerous accolades were received and he thanked the Parks Department for the great preparations made.

MINUTES – JANUARY 18, 2011

RESOLUTION NO. 35-2011 Motion by Councilman Smith, seconded by Councilman Carmestro, to accept the minutes of January 18, 2011 as submitted.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk and VFW monthly reports have been submitted. An application for a Cooperative Grant through New York State Archives has been submitted by Village Clerk Shari Pearce and Town Clerk Donna K. Curry. The earliest we can expect to hear if we have received is late June or early July. The Recreation Department Annual report has been received and filed

HIGHWAY DEPARTMENT REPORT

AUTHORIZATION TO AMEND ENGINEERING CONTRACT

FISHER ASSOCIATES

REPLACEMENT OF THE COLLAMER ROAD BRIDGE OVER WEST CREEK

Supt. Speer reported that Fisher Associates has submitted a supplemental proposal to

amend the original agreement for the Collamer Road Bridge Replacement Project over West Creek. The new bridge and the roads leading up to the bridge and the intersection of Dunbar and Collamer Roads will need to be elevated. The additional engineering costs associated with doing this will be \$11,000. The additional cost will be broken out the same as the original breakouts for the grants; federal money will cover 80%, State 15% and the Town will cover the balance.

RESOLUTION NO. 36-2011 Motion by Councilman Smith, seconded by Councilman Carmestro,

WHEREAS, the Parma Town Board approved a consultation agreement for engineering services with Fisher Associates for the Collamer Road over West Creek Bridge Replacement Project, PIN 4754.88 on December 15, 2009 per Resolution 273-2009; and

WHEREAS, the Parma Town Board desires Fisher Associates to perform additional services in the amount of \$11,000 for the Collamer Road over West Creek Bridge Replacement Project, PIN 4754.88, which brings the total cost of their fee to \$201,100;

NOW, THEREFORE, BE IT RESOLVED, the Parma Town Board amends Resolution 273-2009 to increase the fee for services provided by Fisher Associates for the Collamer Road over West Creek Bridge Replacement Project, PIN 4754.88, an additional \$11,000 bringing the total cost to \$201,100.

Motion carried: Aye 5 Nay 0

AUTHORIZATION TO BID HIGHWAY TRUCK AND ASSOCIATED EQUIPMENT

Supt. Speer provided the Town Board with three lease agreement proposals for 4, 5 and 7 years if a new truck was purchased using this option. Each proposal indicated a total if payments were paid in advance (paid at beginning of the year it is due and resulting in a lower amount of interest to be paid) or if paid arrears (paid at the end of the year due). Supt. Speer estimated the cost for the cab and chassis at \$65,000 to \$70,000 and \$50,000 for the plow equipment and box. There was significant discussion on whether to pay for the truck outright with the funds that were just earmarked for Highway Equipment or to use the lease option. Discussion included the actual cost versus an estimate; if the state contract price would be lower; the cost of a prior year model, if available; spreading the cost over time as was done with the prior loader purchase; where funding should come from; and using the funds dedicated for these kinds of purchases shows we are budgeting for capitalized projects.

AUTHORIZATION TO BID HIGHWAY TRUCK

RESOLUTION NO. 37-2011 Motion by Councilman Smith, seconded by Councilman Comardo, to authorize the Highway Superintendent to go out for bid for the purchase of 33,000 lb. GVW Cab and Chassis; with a bid opening date of March 14, 2011 at 11:00 a.m.

Motion carried: Aye 5 Nay 0

(revised per Resolution No.39-2011)

AUTHORIZATION TO BID HIGHWAY TRUCK ASSOCIATED EQUIPMENT

RESOLUTION NO. 38-2011 Motion by Councilman Smith, seconded by Councilman Comardo, to authorize the Highway Superintendent to go out for bid for the purchase of the plow and dump box to go with the 33,000 lb. GVW Cab and Chassis; with a bid opening date of March 14, 2011 at 11:00 a.m.

Motion carried: Aye 5 Nay 0

(revised per Resolution No.39-2011).

AMEND RESOLUTION 37-2011
AUTHORIZATION TO BID HIGHWAY TRUCK
AND
AMEND RESOLUTION 38-2011
AUTHORIZATION TO BID HIGHWAY TRUCK ASSOCIATED EQUIPMENT

RESOLUTION NO. 39-2011 Motion by Councilman Smith, seconded by Councilman Comardo, to amend Resolutions 37-2011 and 38-2011 to include “with a bid opening date of March 14, 2011 at 11:00 a.m”.

Motion carried: Aye 5 Nay 0

Supt. Speer continued his report noting that there has been \$32,000 spent for overtime so far for the season and \$17,370 since the beginning of the year. He noted \$40,000 had been budgeted for the current fiscal year. For salt usage there has been \$200,000 spent so far for the season and \$105,000 spent since the beginning of the year. \$170,000 has been budgeted for the current fiscal year. Councilman Carmestro asked what the number of runs was. Supt. Speer did not have the number with him but indicated he could get it.

BUILDING DEPARTMENT REPORT

There was no Building Department Report.

RECREATION DEPARTMENT REPORT

There was no Recreation Department Report

PARKS DEPARTMENT

Joe Petricone reported that the Klondike Derby went very well. A roof leak was noted in the court office. The roof contractor has been out to address and the project engineer has been contacted regarding who is liable for the cost. Invoices are being researched and we are awaiting the engineer’s response. Mr. Petricone also attended a meeting regarding the Braddock Bay Fish and Wildlife Management Area. Discussion centered around the availability of new grant funding and plans for the future of the wildlife management area. He has also met with the engineer about the septic problems and is waiting for their response and the associated costs.

GEOGRAPHIC INFORMATION SYSTEMS (GIS) REPORT

Jim Zollweg provided a summary of Geographic Information Systems (GIS) activities in the Town of Parma. He reported that video reports had been posted on Youtube.com; provided a summary of the data sets that have been created and which are in the works; identified key points of the benefits of GIS; ongoing projects including zoning updates, recreational resources inventory and needs, mapping town hall park resources, collection of data on dogs and the potential data collection for easements, FEMA community rating system activities and snowplowing routes; and development of internal and public access to reports via the web.

BUSINESS ITEMS

EAGLE SCOUT PROJECT – ADIRONDACK LEAN-TO

Eagle Scout Ben Harper from Boy Scout Troop 125 provided the Town Board with a summary, location map and a sample picture of the shelter lean-to he is proposing for his Eagle Scout project at Town Hall Park. The suggested location is just inside the woods next to the trailhead at the back of the park off the parking lot. The estimated cost is \$2,700 and Mr. Harper will be seeking discounts on materials to help defray the cost.

The preliminary plans have been presented to the Building Department. There was discussion about the potential for vandalism and why this location was chosen.

RESOLUTION NO. 40-2011 Motion by Councilman Smith, seconded by Councilman Comardo, to authorize Ben Harper's Eagle Scout Project to build an Adirondack Lean-To style Shelter at Town Hall Park for an amount not to exceed \$2,700.

Motion carried: Aye 5 Nay 0

TOWN OF PARMA HOLIDAY DATE CHANGE

RESOLUTION NO. 41-2011 Motion by Councilman Carmestro, seconded by Councilman Roose, to change the date to observe the Christmas holiday from Friday, December 23, 2011 to Monday, December 26, 2011.

Motion carried: Aye 5 Nay 0

CORRESPONDENCE

Monroe County Public Safety Communication Project	The Town of Parma has been identified as an interested party regarding the Monroe County Public Safety Communication Project. Supervisor McCann noted a 250 foot tower is under consideration off Leith Lane in the Village of Hilton on a 6.5 acre parcel. Comments are being sought and must be provided to Jack Barton by February 10, 2011.
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LIAISON REPORTS

**Councilman Smith reported that a draft agreement with HAYLO has been provided for this year's June tournament request. There was discussion on the status of wording needed for insurance purposes, food service credentials and the amount to be charged for the contribution to cover routine field maintenance. The cost of septic pumping should be handled the same as is done for other event users. He expects the final contract to be ready for the next meeting.

Councilman Smith also reported he met with the engineer regarding the septic system and has asked for additional ideas. The major expense for what has been proposed is to rip out the existing leach field at the maintenance building; put in a sand bed filtration system; followed with a distribution system for the waste water. If contracted out the estimated cost is \$200,000 but the Town could save money if done in house. He would like to see funds budgeted and work with Highway Superintendent to reach an agreement to do most of the work. It would be necessary to block out a two week period to do this. More information will follow and this should be planned for in 2011 and/or 2012.

He also noted that he and Mr. Petricone have discussed updating the department's equipment needs for next few years. There are a couple of smaller needs and one larger more significant need that will be coming up.

He informed the Board he will be unable to attend the next Town Board meeting.

** Councilman Comardo reported the Assessor's office informed him that New York State has decided that property owners with annual incomes over \$500,000 will no longer be eligible for the STAR exemption. The Animal Control Officer has met with the attorney regarding zoning as it pertains to dogs. He was unable to attend the Recreation Commission meeting.

**Councilman Carmestro reported as part of the workplace violence guidelines a new entry system for the Town Hall and on site buildings and for the Library and Highway is being looked at. He has been working with the Town Clerk on pass keys. It was felt that this could greatly affect our insurance rates.

During tonight's Village meeting there was discussion on annexation for Unionville Station. Recent fires in the Village resulted in emergency enclosure company approaching the property owners in an inappropriate fashion. A fee is being proposed for enclosure businesses to do business in the Village and the Town of Parma. When there are fires in the Village they waive the fees for a building permit to rebuild. Councilman Carmestro suggested the Town consider doing this too. He will attempt to get to the North Greece Fire District meeting after this meeting.

Supervisor McCann reminded the Board that the joint meeting will be at 6:00 p.m. at the Village Board Room. Agenda items should be submitted to the clerk. Councilman Carmestro noted that Mike Lissow and Art Fritz have spoken about the dog control ordinance with the idea that the Village might keep the same regulations.

**Councilman Roose reported a very short meeting for the Zoning Board and that he expects to meet with the Special Police this week or next.

There being no further business before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 7:55 p.m., seconded by Councilman Comardo.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk