

Parma Town Board meeting held on Tuesday, October 5, 2010 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

### **ATTENDANCE**

Supervisor	Peter McCann
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Councilman	James Roose
Highway Superintendent	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

### **OTHERS IN ATTENDANCE**

Joe Petricone and Cheryl Dool from the Parks Department; Rebecca Tantillo, Librarian; Karen D. Sterlace, Mary Jane Skarzynski, and Mary Crumb from the Library Board, and Mary Gavigan, Finance Director were present. Others in attendance: Carol Kluth, Rick Lemcke, Charlie Lissow, Helen Ives, Mike Weldon, Sr., Gene DeMeyer, Theresa Ferrante, Allie Ziobrowski, Mary Eichas Gavigan, Village Trustee Larry Speer, Anne Lairmore, Ray Lairmore and other unidentified members of the public.

### **CALL TO ORDER**

Supervisor McCann called the meeting to order at 5:35 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence for which those in attendance were asked to remember Frank Scarfone who passed away. Mr. Scarfone was a well respected member of the community and a former Board member. Emergency exit procedures were noted. Supervisor McCann noted that Councilman Roose is expected. It was determined that they would start with the agenda items and move to the department head budgets and open forum. Supervisor McCann also noted that the change in the meeting time had been published in the Suburban News and the appropriate notice served.

### **MINUTES – SEPTEMBER 21, 2010**

**RESOLUTION NO. 180-2010** Motion by Councilman Carmestro, seconded by Councilman Comardo, to accept the Minutes of the September 21, 2010 meeting.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

### **TOWN CLERK REPORT**

The Town Clerk reported that a copy of the Length of Service Award Program audit for the North Greece Fire Department has been received. Copies of the legal notice and proposed budgets for the North Greece Fire District and the Spencerport Fire District have been received and posted as required.

### **PARMA HILTON HISTORICAL SOCIETY – VFW FEE WAIVER**

**RESOLUTION NO. 181-2010** Motion by Councilman Carmestro, seconded by Councilman Comardo, to authorize use of the VFW Hall at no charge for the Parma Hilton Historical Society Annual Banquet May 23, 2011.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

The first draft has been started for the required changes to dog licensing. It is hoped this local law will be submitted no later than the first meeting in November.

### **HIGHWAY DEPARTMENT REPORT**

Supt. Speer reported that a mini-excavator has been rented to go with the mower for drainage ditch mowing. He indicated that the department has completed all the County work and is addressing a water issue for work done on Hamlin Parma Town Line Road. There was discussion on County work. Supt. Speer indicated the dollar amounts available were about the same but that more work went to vendors and for materials this year and that the amount received by the Town will be about \$70,000 less than expected. If there is more County work this will be less. The fire damaged excavator has been repaired.

### **BUILDING DEPARTMENT REPORT**

Mr. Barton reported that the monthly Building Department report has been submitted and that other items he has will be addressed under Business Items.

### **RECREATION DEPARTMENT REPORT**

Mr. Fowler reported work had begun on the shuffleboard courts. He provided pictures of ground work that has been done in preparation to pouring the concrete later this week if weather permits. Expected completion will be for *Make a Difference Day*.

### **PARKS DEPARTMENT**

Joe Petricone reported SG Security, Inc. will begin work on renovations for the security system.

### **LIBRARY**

Becky Tantillo the newly hired Librarian as of August 16, 2010 introduced herself to the Town Board and expressed that they were off to an excellent start.

### **BUSINESS ITEMS**

#### **COMPUTEL CONSULTANTS**

Computel Consultants estimates that the Town will receive \$12,000 to \$14,000 back should an audit of Time Warner's charges to the Town be reviewed. It was noted that Computel will only be paid if the Town gets a refund and that Time Warner will likely transfer the charge to Time Warner customers. The charge was estimated to be \$.94 per month. It was felt that it is the responsibility of the Town Board to maximize the revenues owed to the taxpayer; not to subsidize Time Warner customers

**RESOLUTION NO. 182-2010** Motion by Councilman Comardo, seconded by Councilman Carmestro, to engage Computel Consultants to perform a study of Time Warner charges to the Town of Parma.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

#### **HILTON HEAT "JUST FOR KICKS" TOURNAMENT**

**RESOLUTION NO. 183-2010** Motion by Councilman Carmestro, seconded by Councilman Smith, to secure the dates of June 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>, 2011 for Hilton Heat to host their "Just for Kicks" soccer tournament at Town Hall Park and

should the Town Hall Park fields not be available, the Hilton Central School District has agreed to accommodate the needs of the tournament.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

**MERCY FLIGHT CENTRAL**

**RESOLUTION NO. 184-2010** Motion by Councilman Comardo, seconded by Councilman Smith, to authorized payment of \$500 to Mercy Flight Central for its service to the Parma community including our aging and needy population.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

**BUDGET TRANSFERS**

TRANSFERS TO BUDGET

Oct-10

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
B	UNAPPROPRIATED FUND BALANCE	5,000.00	BOO582802047500	ENGINEERING	5000.00	BARTON
AOO580805081000	UNEMPLOYMENT INS.	500.00	AOO590904081000	WORKERS COMPENSATION	500.00	GAVIGAN
LOO574741012000	LIBRARIAN 1	12,500.00	LOO574741015000	PAGES	12,500.00	KIRK
LOO574741021000	EQUIPMENT	1,000.00	LOO574741041000	OFFICE SUPPLIES	1,000.00	KIRK
AOO570731040002	ARCHERY	350.00	AOO570714049101	PLAYGROUND YOUTH	350.00	FOWLER
AOO570798911006	KITCHEN ASSISTANTS	3,450.00	AOO570714011000	SUMMER HELP STAFF	3,450.00	FOWLER

**RESOLUTION NO. 185-2010** Motion by Councilman Smith, seconded by Councilman Carmestro approve the Budget Transfers as submitted.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

**HILTON EDUCATION FOUNDATION**

**RESOLUTION NO. 186-2010** Motion by Councilman Carmestro, seconded by Councilman Comardo, to approve the donation of a pavilion rental for use by the Hilton Education Foundation as an auction item for their annual auction fundraiser to be used before the end of 2011.

Motion carried: Aye 4 Nay 0 Absent Councilman Roose

**BOTTLE REDEMPTION CENTER AND NOISE ORDINANCE CHANGES**

Mr. Barton provided recommendations from the Attorney for wording to the Town Code for Bottle Redemption Centers as a new permitted principal use in General Commercial zoning and changes to Section 89-4 Exceptions of the Noise Ordinance. Both will be considered Type I actions under SEQR. There was discussion on when a public hearing could be held. The Town Board will review the wording and address setting a public hearing date for November 3, 2011 at the next Town Board meeting. The Monroe County Department of Planning will need to be notified and receive a copy of the proposed changes. If there are any minor changes it will not have to go back before the County. Mr. Barton noted in regards to the Bottle Redemption Center that everything allowed as a permitted principal use in General Commercial is also applicable to Highway Commercial.

Councilman Roose entered the meeting at 6:05 p.m.

**TENTATIVE BUDGET - DEPARTMENT BUDGET REVIEW AND PUBLIC FORUM**

Supervisor McCann reported that the Tentative Budget reflects a 2.5% decrease for property owners in the Village and a 2% decrease for property owners in the Town outside the Village.

Budgets were reviewed starting with the Highway Department. Supt. Speer reviewed his proposals and how he arrived at those numbers. He requested a change for DA expenses from what was submitted; reducing Contracted Services by \$2,000 to \$7,200 and increasing Vehicle Maintenance by \$2,000 to \$4,200. There was discussion on Monroe County funding and how CHIPS money might be affected. Supt. Speer noted that current feeling of the County and Town Highway Superintendents Associations is that CHIPS funding was expected to remain the same.

Supervisor McCann reviewed the tentative schedule for the budget process and hopes to have Town Board approval of the Preliminary Budget at the October 19, 2010 Town Board meeting and to hold the public hearing for the Preliminary Budget at the November 3, 2010 Town Board meeting.

Public Forum comments were taken.

Highway Budget – Rick Lemcke commented that the \$70,000 shortfall in revenues for the current year has not been addressed in the budget.

Martin Farm Purchase – Rick Lemcke asked about the status of the open space (conservation easement) purchase. Supervisor McCann indicated that they are very close to closing. The attorneys have indicated a November closing.

Remediation of Soil at Town Hall Park – Mr. Lemcke inquired as to the status of the soil at Town Hall Park. Supervisor McCann stated that a decision has not been made on what to do with the fields and that the matter cannot be openly discussed as it is in litigation. Carol Kluth asked if a response was received regarding the results of the testing and if they would be made public. Councilman Smith indicated the results were acknowledged at a previous meeting and to the best of his knowledge accepted by the Town, State and County Health Departments and the DEC. Because we are being sued, the Town needs to come up with a strategy to deal with the lawsuit. He was not aware of any additional testing that has been done. He indicated it is possible that there will be additional testing and that the data received is all we have.

Recreation Budget – Mr. Fowler reviewed items that have changed from the previous year in his proposed budget and reported there will be a \$1,006 overall decrease. He reported the proposal is based on a review of the past three years to arrive at these numbers.

Library Budget – Ms. Tantillo reported that the Library budget was submitted for a 3.6% increase over last year's budget. She expressed the Library Boards opposition that their operating budget be funded with appropriations from their fund balance. She is checking with NYS Audit and Control to determine the permissibility of this action. She explained that the Library funds intended uses include expansion, library materials, capital improvements, technical improvements including new computers, server and a wireless network, replacing four HVAC units, funding of Monroe County Library System cost shares, and a shared understanding with the Town Board for the possible expansion of the Library. Depletion of this account is viewed by the Library Board as a breach of this understanding.

She noted under contracted services that there is a significant increase for the Monroe County Library System cost shares. These cost shares are vital and provide the inter library distribution of books, use of the catalog, and internet service. Overall they are in good shape for this year but this may not be the case in the future and the fund balance would have to be used to offset. This year improvements for painting, carpeting and new doors came from this account.

There was further discussion on using the fund balance to cover the budget this year but what about the future if it is gone; the deterioration of the outside of the building, work that need to be done to keep it up to code; the amount in the fund balance is substantial and how would the Comptroller's office feel about this balance; they have been without a librarian for two years; the fund balance could be depleted within in three years; and the opinion that using the fund balance will have serious effects for future budgets.

Parks Budget – Cheryl Dool noted that the status of the current septic system needs to be addressed. This will be a significant expense to over haul. The department has a proposal they would like to pursue with the Town Engineer. There was concern expressed that reduced lines in the proposed budget have already been depleted. It was noted that these will be covered by transfers from other lines with a balance. There was further discussion. A proposal will be drawn up and submitted on the septic system so that the Town Board has a better picture of what will be involved.

Mr. Fowler noted that the budget could change significantly depending on the union contract negotiations. There was additional discussion on the Library Fund which included that funds could be dedicated for specific purposes, that the funds were saved specifically for longer term Library use such as interior renovations or replacement of the HVAC.

### **LIAISON REPORTS**

\*\*Councilman Smith noted that his report will be addressed in executive session.

\*\*Councilman Carmestro indicated the fire department budget is expected to come in with a 0% increase. The Apple Fest was a huge success.

\*\* Councilman Comardo reported that Recreation Commission meeting included discussion on *Make a Difference Day* projects and the results of the Apple Derby. T the best of is knowledge there was no Special Police meeting.

\*\*Councilman Roose reported that work is being done on the proposed dog control law.

### **PAGE DEDICATION – IN MEMORY OF FRANK SCARFONE**

**RESOLUTION NO. 187-2010** Motion by Councilman Carmestro, seconded by Councilman Smith, to dedicate a page in the Town Board minute book in memory of Frank Scarfone recognizing his years of service to the Town of Parma as a member of the Town Board, Zoning Board, Planning Board and service in the community.

Motion carried: Aye 5 Nay 0

### **INFORMATIONAL ITEMS**

#### **MISCELLANEOUS ITEMS**

Village Trustee Speer had nothing specific regarding the Village. Councilman Carmestro noted that the Village Manager Janet Surrige has reported that a new round of shared services grants will be coming out in December

### **ENTER INTO EXECUTIVE SESSION**

**RESOLUTION NO. 188-2010** Motion by Supervisor McCann, seconded by Councilman Roose, to enter into Executive Session to discuss the performance a of a particular group of Town employees and to discuss the pending litigation regarding the soil at Town Hall Park.

Motion carried: Aye 5 Nay 0

The Board entered into executive session at 7:18 p.m. after a short break so that people could leave.

### **CLOSE EXECUTIVE SESSION**

**RESOLUTION NO. 189-2010** Motion by Supervisor McCann, seconded by Councilman Smith, to close the Executive Session at 8:10 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Councilman Comardo made a motion to adjourn the meeting at 8:11 p.m., seconded by Councilman Carmestro and all were in favor.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk

**IN MEMORY OF FRANK SCARFONE**  
**FOR HIS YEARS OF SERVICE TO THE TOWN OF PARMA**