

Joint meeting of the Hilton Village Board and the Parma Town Board was held on Tuesday, April 27, 2010 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton NY.

**ATTENDANCE**

Supervisor	Peter McCann
Councilman	James Roose
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Mayor	Joe Lee
Trustee	Walt Horylev
Trustee	Larry Speer
Trustee	Jim Gates
Trustee	Jim Bimmler

**OTHERS IN ATTENDANCE**

Art Cosgrove, Dave McCracken, Sarah Warmbrodt, Helen Ives, Charles Lissow, Craig Burritt, Mike Lissow, John Colapietro, Recreation Director Steve Fowler, Jack Barton, Carol Kluth, Donna Jestel, Janet Surridge, Shari Pearce, Mike Lissow, Mike McHenry and other unidentified members of the public.

**CALL TO ORDER**

Supervisor McCann called the meeting to order at 6:30 p.m. Those present recited the Pledge of Allegiance, followed by a moment of silence. Emergency exits were noted. All parties were welcomed and each member of the boards introduced themselves. Supervisor McCann indicated that the meeting was intended as a roundtable informal discussion and any decisions would be determined at their next respective meeting.

**PUBLIC FORUM**

Supervisor McCann asked if there was any person in attendance that would like to address the Boards. There was no response.

**SHARED SERVICES PROJECT/SALT STORAGE SHED**

Janet Surridge, Village Manager, noted that the team submitted a grant application to New York State to fund the planning and design costs to build the new storage facility and salt shed. They expect to hear within the next 60 days on whether a grant has been awarded. Members of the Shared Services Team were present to seek input from the Parma Town Board on whether to go forward with the shared services project if funding is not received.

A lengthy discussion followed. The proposed shared building would be located adjacent to the current bus garage on Old Hojack. It is expected that the Town's current salt storage shed would not last another winter. The timeframe for a new salt shed would be in 2011-2012. The new salt storage would be located in the current location but would be larger and shared with the Village, Fire District and the School District. The Grove Street building would be torn down to make room. It is proposed that the shared building would be used by the school as a long range central receiving area; by community groups (loan closet, furniture alert, food shelf, etc.) some of which are currently housed in the Grove Street building and the Town Highway Department.

The team was looking for direction from the Town on whether they are supportive of these projects and how to move forward if the grant is not received. It is estimated that \$30,000 would be needed to hire an architect/engineer for study and design engineering costs. This was presented as an opportunity to really demonstrate cost sharing for a common goal. Steve Ayers represents the School District on the team and was unable to attend but has assured the team that the school is on board with this project. If grant funding was not available the school would bond the costs subject to voter approval, assuming all parties involved wanted to continue to move forward.

The Town Board will discuss their commitment to move ahead and the portion they would be willing to expend for the architect/engineer study at their next Town Board meeting and respond back to the Village Manager.

### **HILTON PARMA RECREATION – RENT AND SERVICES**

Janet Surrige provided a break out of how the Village calculates the rent for Recreation Department use at the Community Center in response to a recent proposal to change how the Recreation Department pays rent. The Town is currently being charged only the actual cost to the Village for the space; \$3.16 per sq. ft. It was noted that \$8.22 is the going Rochester area rate and it was felt that \$5.00 to \$6.00 would be more reflective of Hilton rates.

### **BUILDING DEPARTMENT SERVICES**

Ms. Surrige explained that the Village attempts to provide a cross-training program for all positions in the Village. They do not have staff to cover the Fire Marshall responsibilities when their Fire Marshall is not available. Mike Lissow, Jack Barton and Bob Prince have spoken and would like to pursue sharing of services but they have not had time to thoroughly review. Coverage would be provided just for emergencies or when Mr. Lissow is out of town. Mr. Barton expressed that there would likely be more need for the Village than the Town for this service. There was discussion on having a service rate or in kind agreement; differences in the codes are few and alternate options that the Village might pursue. The Town Board will discuss at their next meeting.

### **SPECIAL POLICE**

There was a lengthy discussion of services provided by the Parma Special Police and perspectives on services the Village Board, Fire Department, Fireman's Carnival, and Apple Fest would like to see provided. Supervisor McCann solicited letters from the involved parties. There was lengthy discussion on the responses received and varying opinions on the issues, how to deal with these situations, and how to go forward. It was agreed that this was not going to be resolved tonight and suggested that a meeting be held with the Sheriff or Undersheriff, a representative from the Town, Village, and other involved parties be held to find an amenable way to resolve the concerns.

It was noted that there will be a public meeting with the Sheriff's Department with Hazen Street neighbors regarding recent problems in that neighborhood.

### **NEW SENIOR VEHICLE**

There was discussion on having a plan to replace the current senior van in 2013. It is estimated that a new van will cost \$43,000 with a handicap accessible lift. Prior vans have been purchased with State member grants, funds from the Town Recreation Fund and an auxiliary fund. The Village was asked if they would be willing to make a monetary grant now that their portion of recreation fee for new housing in Unionville Station does not come to the Town's Recreation fee account. It was noted that that Unionville recreation fee agreement expired after a ten year

period and was not renewed. It was noted that the Village is setting aside dollars for their own equipment replacement and it was felt this purchase should come via Recreation Department budgeting. It was also noted that the Town would like to plan for these types of replacements as well. Discussion included the setting aside "x" amount for a van and different amounts for other types of equipment; the majority of the van users reside in the Village and if the service were curtailed the people most affected would be seniors in the Village.

### **HOVEY STREET CHANGES**

The Parma Town Board requested an update on the changes proposed for Hovey Street. It has been proposed to make this entrance one-way going north only and there will be no Parking on that section of street. There would no longer be an exit coming out on to Main Street. There was discussion which included that once this is done it cannot be reversed; a trial period was requested but the NYS DOT would not allow; and the focus of this change will benefit pedestrians as it will allow for an additional delay for crossing East Avenue to South Avenue.

There being no further business before the Village of Hilton and Town of Parma Boards, Councilman Comardo made a motion on behalf of both Boards to adjourn the meeting at 8:10 p.m., seconded by Trustee Smith. All were in favor.

Respectfully submitted,

Donna K. Curry, Town Clerk  
Town of Parma