

Parma Town Board meeting held on Tuesday, January 16, 2007 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Highway Supt.	Brian Speer
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Gene DeMeyer, Tom Ganley, Mike Weldon, Sr., Art Fritz and other unidentified members of the public.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures and that the meeting was being digitally recorded.

PUBLIC FORUM

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda.

Community /Health Center – Tom Ganley

Tom Ganley, Commissioner for the Hilton-Parma Recreation Commission, submitted a draft copy of a request for proposal which would be sent to Engineering/Architectural firms who have experience in the design and construction of municipal community centers. The Commission would like the Town Board to approve \$ 5,000 from the Recreation Fund to conduct a feasibility and preliminary design study for a Community and Health Center for the Town of Parma. The Commission has also requested \$5,000 from the Village of Hilton. They have agreed to fund as part of their budget for next year. The Commission would like the Town Board to approve the full \$10,000 with the intent that the Village would pay it back at the beginning of their fiscal year. There was discussion on what information the Town will receive with the study, what should be included, what entities have already provided the Recreation Commission with information, the Village's Recreation Fund, the economic impact to taxpayers, and whether a library should be included.

RESOLUTION NO. 31-2007 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to authorize \$10,000 from the Town's Recreation Fund (T003) of which \$5,000 will be paid by the Village of Hilton for the study of a Municipal Community Center.

Motion carried: Aye 4 Nay 1

Councilman Blackburn voted Nay

MINUTES – DECEMBER 29, 2006

RESOLUTION NO. 32-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to accept the Minutes of the December 29, 2006 meeting.

Motion carried: Aye 4 Nay 0 Abstained: Supervisor Lemcke

MINUTES – JANUARY 2, 2007

There was discussion on wording for two employees on the Active Employee List.

RESOLUTION NO. 33-2007 Motion by Supervisor Lemcke, seconded by Councilman Smith, to accept the Minutes of the January 2, 2007 meeting with the following change to Town of Parma Active Employee List Proposed Changes where it was noted *Add Elaine Begy as Open Space Committee Secretary with no compensation to Add Elaine Begy as Open Space Committee Secretary with compensation.*

Motion carried: Aye 4 Nay 1 Councilman Carmestro voting Nay

MINUTES – JANUARY 9, 2007

RESOLUTION NO. 34-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to accept the Minutes of the January 9, 2007 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk Report for December and the 2006 Year End report have been submitted. Tax collections are steady for the 2007 Town and County Tax bills.

BUILDING DEPARTMENT REPORT

Jack Barton reported that in regards to Dean Road and the Supreme Court matter he expects to hear by the end of the week.

There was discussion regarding setting up a time to discuss issues with Larsen Engineers

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that the Highway employees have been focusing on drainage issues and are busy with the first round of winter conditions.

Councilman Carmestro questioned the status of NIMS certificates and cash from Central Processing. Supt. Speer will follow up.

RECREATION DEPARTMENT REPORT

Mr. Fowler reported that he had nothing specific to bring before the Town Board. There was discussion regarding the proposed Community Health Center and openings on the Recreation Commission. The December meeting is on a Monday not a Wednesday.

PARKS DEPARTMENT

There was no Parks Department report.

BUSINESS ITEMS

RITA KLEINBACH - REMEMBERED

Supervisor Lemcke requested that the Town Board approve a blank page in remembrance of Rita Kleinbach who passed away last week.

RESOLUTION NO. 35-2007 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to recognize Rita Kleinbach, who passed away, for her many years of dedicated service to the community by leaving a blank page in the Minute Book.

The following was read into the minutes by Supervisor Lemcke, "Rita was born and raised in Hilton. She passed away last week at the age of 87. Rita was a member of the Fire Department Auxiliary and worked as an election inspector for forty two years, the longest anyone in this area has served as an inspector. She also worked for School and Fire Department elections. Rita was a modest woman and did not want to be fussed over. A cake was made to celebrate her 40th year as an inspector and she was extremely embarrassed that anyone went to such trouble over her. She was a respected and well liked lady. Rita will be missed by all".

Motion carried: Aye 5 Nay 0

DOG CONTROL COVERAGE

Art Fritz presented a letter to the Town Board requesting that Chip Crawford from the Parks Department be approved to cover for the Dog Control Officer when he is on vacation. Mr. Crawford will be provided the necessary training and have use of the Town truck when on calls.

RESOLUTION NO. 36-2007 Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to approve Chip Crawford to provide Dog Control coverage during vacation periods for the Dog Control Officer.

Motion carried: Aye 5 Nay 0

SET PUBLIC HEARING DATE FOR ADOPTING 2 LOCAL LAWS - SENIOR AND PERSONS WITH DISABILITIES EXEMPTION INCOME LIMITS

Notification was received from the Assessor's Office that New York State and Monroe County have passed a law changing the income limits for both the Aged and Disabled Exemptions.

RESOLUTION NO. 37-2007 Motion by Councilman Carmestro, seconded by Councilman Smith, to advertise for a Public Hearing on February 6, 2007 at 7:00 p.m. at the Parma Town Hall. The purpose being to raise Income Limits for Senior Citizens and Persons with Disabilities from \$24,000 to \$26,000 and granting a sliding scale exemption to \$34,400.

Motion carried: Aye 5 Nay 0

RECREATION COMPREHENSIVE PLAN

The Recreation Department is applying for accreditation and has updated their Comprehensive Plan for submission.

RESOLUTION NO. 38-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the Recreation Comprehensive Plan as submitted.

Motion carried: Aye 5 Nay 0

SEVENTH JUDICIAL DISTRICT TEMPORARY ASSIGNMENTS

RESOLUTION NO. 39-2007 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to allow Judge Michael Sciortino to serve on temporary assignments in the Seventh Judicial District.

Motion carried: Aye 5 Nay 0

BUDGET TRANSFERS - 2006

TRANSFERS TO BUDGET

Dec-06
 #r 3

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	REQUESTED
B3120.411	SUPPLIES	13.39	B3120.427	GAS	13.39	BARTON
A1620.411	MAINT SUPPLIES	125.00	A1602.479	MISC CONST MAINT	125.00	COLLINS
A1620.411	MAINT SUPPLIES	48.15	A1620.445	CONTRACTS	48.15	COLLINS
A7110.11C	GROUNDPERSON SAFETY	2,763.02	A7110.11G	GROUNDPERSON	2,763.02	COLLINS
A7110.11D	ATTENDENT SAFETY	1002.32	A7110.11G	GROUNDPERSON	1,002.32	COLLINS
A7110.11D	ATTENDENT T.H.	100.04	A7110.12A	OVERTIME	100.04	COLLINS
A7110.436	IMPROVEMENTS	2,893.20	A7110.11E	GROUNDPERSON	2,893.20	COLLINS
A3640.248	TRAINING	500.00	A3640.471	UNIFORMS	500.00	EDENHOFER
A5132.422	TELEPHONE	108.00	A5132.449	CONTRACTED EXPENSES	188.00	GAVIGAN
A5132.448	SEWER & TAXES	80.00	A1620.489	WATER	3.00	GAVIGAN
A1620.488	MISCELLANEOUS	3.00	L7410.441	TELEPHONE	53.22	KIRK
L7410.411	SUPPLIES	53.22	L7410.447	BUILDING MAINTENANCE	839.50	KIRK
L7410.441	EQUIPMENT REPAIR	761.50				
L7410.446	CONTRACTS ANNUAL	78.00	A1355.212	OFFICE EQUIPMENT	3,400.00	GAVIGAN
A1355.445	REASSESS LIABILITY	3,400.00	A1680.211	EQUIPMENT	5,000.00	GAVIGAN
A1910.432	INSURANCE	5,000.00				

RESOLUTION NO. 40-2007 Motion by Supervisor Lemcke, seconded by Councilman Smith, to approve the budget transfers as submitted.

Motion carried: Aye 5 Nay 0

MISCELLANEOUS

HILTON AREA YOUTH LACROSSE ORGANIZATION - HAYLO

A letter was received from HAYLO requesting use of fields in the Parma Town Hall Park on Sunday, June 10, 2007 for their "Westside Round Robin" tournament. There was discussion regarding what areas were used previously, the impact on the fields with back to back tournaments and coverage of additional expenses that might be incurred. It was determined that the same areas as last year would be used and that field conditions would be dealt with as they occur. The organization will be charged for incidental expenses, such as additional septic pumping, that occur as a result of the tournament as have other tournament users.

RESOLUTION NO. 41-2007 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to allow Hilton Area Youth Lacrosse Organization (HAYLO) use of the Parma Town Hall Park for their tournament June 10, 2007 with the understanding that there could be incidental expenses associated with the request that will be passed on to the organization.

Motion carried: Aye 5 Nay 0

OTHER ITEMS

Supervisor Lemcke reported that an invitation has been received for a tour of the Hilton Park Apartments to be held January 18, 2007 from 11:00 a.m. to 6:00 p.m. and January 20, 2007 from 10:00 a.m. to 5:00 p.m.

Supervisor Lemcke had requested and received information on home construction's impact on assessments for future planning. The request was prompted by the decrease in home building construction in 2006. There was discussion on the significance of the numbers as they relate to assessment since construction costs could be understated and do not include land value. A true figure is determined by the Assessor.

Supervisor Lemcke reported that the Estate of Thomas Greenwell has approached the Town to see if it would be interested in purchasing approximately 70 acres of property with access west off of Manitou Road. Maps were provided to Town Board members showing location, its relation to wetlands, designated wildlife habitat areas and property already designated as open space in the Town of Greece. It was noted that this land does not score high enough on the criteria list for the Trust for Public Land or the Genesee Land Trust to provide monetary assistance to assist the Town in acquiring the parcel. The Town Board did not indicate an interest in acquiring this property.

Comments have been received from the attorney, on the contract for service with the Center for Youth Development. They have been forwarded to the Center for Youth Development.

INFORMATIONAL ITEMS

HIGHWAY EQUIPMENT RESERVE FUND

Councilman Smith proposed that the Town Board establish a reserve fund for highway equipment.

RESOLUTION NO. 42-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to create a Highway Equipment Reserve Fund.

Motion carried: Aye 5 Nay 0

LIGHT POLE – HISTORICAL BUILDING

Doc Thomas has requested that a light pole be installed in the parking lot of the Historical Building. The Town Board would like the Park Foreman to gather information on the cost and feasibility of getting a light pole and report back to the Town Board.

TOWN ENGINEER INTERVIEWS

Clark Patterson Associates PC, Chatfield Engineers, Larsen Engineers and LaBella Associates PC will be contacted for interviews with the Town Board. Interviews will be held during workshop sessions to be held between 5:30 and 7:00 on February 6th and 20th before the regularly scheduled Town Board Meetings.

DRAFT PLANNED RESIDENTIAL DISTRICT

Comments were received from Stuart I. Brown Associates, Inc. regarding the Draft Planned Residential District Regulations and provided for Town Board review.

MISCELLANEOUS

TOWN EMPLOYEES WITH PERFECT ATTENDANCE - 2006

The following employees were acknowledged as having perfect attendance for 2006: Jack Barton, Steve Fowler, Mary Gavigan, Mary Greenwell, Joe Petricone, Bruce Smith, Don Wells, Mike Adams, Tom Best, and Jim Christ.

CIVIL SERVICE TITLE CHANGES

There was discussion regarding title changes for two Highway Department employees. The only step required to change the title is to submit the appropriate form requesting the change. It was noted that this was a proposal to change a title not the employee's rate of pay.

RESOLUTION NO. 43-2007 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to create a Seasonal Laborer and Seasonal MEO and eliminate appropriations for the Highway Laborer line item in an effort to balance the Highway Budget.

Motion carried: Aye 3 Nay 2 Councilman Blackburn voting Nay
Councilman Reinschmidt voting Nay

LIAISON REPORTS

**Councilman Smith expects to attend the first Zoning Board meeting. Councilman Smith attended the last Planning Board meeting and conveyed information on the Open Space Committee. Two members expressed interest in being the Planning Board representative to that committee. Councilman Smith will be out of town for work related business for the next Recreation Commission meeting and requested another Town Board member attend in his absence.

**Councilman Carmestro reported that scanning has started for documents in the Assessor's office. The fire department is in the final stages of acquiring the property for the new fire hall and a public referendum is expected to be held March 30, 2007. There will be a POD meeting on Monday night.

**Councilman Reinschmidt noted that the liaison assignment list shows Ogden/Spencerport Fire Department and should read Spencerport Fire Department.

**Councilman Blackburn has met with the Parks Department. They reviewed what the Parks Department would like to accomplish for the next year.

WARRANTS

RESOLUTION NO. 44-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the A Fund, General Fund bills, in the amount of \$48,368.72.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 45-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve payment of the B Fund, Part Town Bills, in the amount of \$408.94.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 46-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the DA Fund, Highway Town Wide bills, in the amount of \$4,254.82.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 47-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the DB Fund, Highway Outside bills, in the amount of \$6,769.60.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 48-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve payment of the SP Fund, West Avenue Sewer bills, in the amount of \$1,110.00.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 49-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the SS3 Fund for the Dunbar Road East Sewer bills, in the amount of \$516.50.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 50-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the T Fund for Trust and Agency bills, in the amount of \$334.50.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 51-2007 Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve payment of the SD Fund for Townwide Drainage bills, in the amount of \$2,382.78.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 52-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the ST Fund for Wilder Estates Sewer bills, in the amount of \$3.50.

Motion carried: Aye 5 Nay 0

**REQUEST FOR PUBLIC HEARING – PART 1203 OF THE UNIFORM CODE:
MINIMUM STANDARDS FOR ADMINISTRATION AND ENFORCEMENT**

RESOLUTION NO. 53-2007 Motion by Councilman Reinschmidt, seconded by Councilman Blackburn, to schedule a Public Hearing on February 20, 2007 at 7:00 p.m. to approve revisions to Part 1203 of the Uniform Code: Minimum Standards for Administration and Enforcement.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Councilman Smith made a motion to adjourn the meeting at 8:45 p.m., seconded by Councilman Carmestro and all were in favor.

Respectively submitted,

Donna K. Curry
Parma Town Clerk

IN MEMORY OF RITA KLEINBACH