

Parma Town Board meeting held on Tuesday, June 20, 2006 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Recreation Director	Steve Fowler
Highway Supt.	Brian Speer
Entered Late	Building Inspector
	Jack Barton

OTHERS IN ATTENDANCE

Gene DeMeyer, Richard DeMeyer, Marilyn DeMeyer, Elizabeth DeMeyer, Scott Frearson, T. Kearney, Steven Mangiafestro, Carole Munger, Joan Quinn, Dick Yolevich and other residents

Supervisor Lemcke called the meeting to order at 7:00 p.m. and Richard DeMeyer led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures.

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda.

MINUTES – JUNE 6, 2006

RESOLUTION NO. 183-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve the Minutes of the June 6, 2006 meeting. Councilman Carmestro noted a correction on the last page should read National *Incident* Management Systems (NIMS).

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk provided Board members with the May 2006 VFW report. Town Clerk attended DECALS training required for the “Agent of Record” by the Department of Conservation.

HIGHWAY DEPARTMENT REPORT

Supt. Speer informed the Board that he spoke with the State engineer and preparation for bridge work on North Avenue and Manitou Road will start this year with actual construction next year. Monroe County Department of Environmental Services is mapping outlets, primarily into retention and detention ponds, with GPS. Supt. Speer may be looking into a grant from the NYS Department of State for shared municipal services. He would like a sweeper that could be shared with other municipalities. He will continue to research.

Supt. Speer provided the Town Board with a list of bridges and the respective ratings. Federal funds are available for bridges with a rating of 4 or higher. The town would be responsible for 15% of the design cost and 5% of the construction cost. Design costs could be as much as \$150,000.00. Bridge replacement costs range between \$750,000.00

and 1.5 million. Approval would be given in 2007 for work to start in 2010. The Board will review and decide which ones should be submitted. Councilman Smith questioned if we submit a grant now when do we need to have our funding. Supt. Speer felt that design costs would be upfront and construction paid as the work was done. Councilman Blackburn suggested that the engineers look at rehabilitation versus total replacement as part of their review.

Of immediate concern is the bridge on Hill Road over Brockport Creek. A price for removing the parapet walls was obtained. Additional numbers will be provided for the jersey barriers and beam rails, if needed.

GPS is also being done by FEMA of all creeks in the Town that lead to the canal. Cross sections of tributaries every 1,000 feet are being done for new flood maps.

RECREATION DEPARTMENT REPORT

TOWN OF PARMA WILDER ROAD SIDEWALK CONSTRUCTION PROJECT **TRANSPORTATION ENHANCEMENT PROGRAM - AUTHORIZE** **SUPERVISOR TO SUBMIT GRANT APPLICATION**

RESOLUTION NO. 184-2006 - On motion of Councilman Carmestro, seconded by Councilman Smith, the following resolution was ADOPTED AYES 5 NAYS 0

WHEREAS,

1. The New York State Department of Transportation (NYSDOT) is administering the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) to provide federal reimbursement for non-traditional Transportation Enhancement Projects (TEP) projects that add value to the transportation system. Among the projects eligible for reimbursement are the provision of bicycle and pedestrian facilities.
2. NYSDOT is currently administering the third round of solicitations for transportation-related projects with applications for funding due June 30, 2006.
3. The Town of Parma, working cooperatively with the Village of Hilton, the Hilton Central School District and Monroe County, is prepared to submit a request for funding to construct a sidewalk extending along Wilder Road from Carrie Marie Lane to Manitou Road and between East Avenue and Bennett Road in front of the Hilton High School. The project will provide an uninterrupted sidewalk connection for residents of this area of Parma with the Village of Hilton's extensive sidewalk system and to connect with parks, trails and activity centers within Parma, Hilton and adjacent towns.
4. The right-of-way for the proposed sidewalk construction project is largely owned by Monroe County.

Now, therefore, be it

RESOLVED,

1. The Town Board fully supports the proposed Wilder Road Sidewalk Construction Project.
2. The Town of Parma will coordinate the planning and implementation of the project with the Village of Hilton, the Hilton Central School District, Monroe County, other local organizations and residents.
3. The Town Board hereby authorizes the Town Supervisor to file the TEP application for the proposed Wilder Road Sidewalk Construction Project, to act on its behalf

relative to all matters concerning the proposed project and to provide the non-Federal share of the project.

Mr. Fowler noted that the Town Board received a copy of a letter sent to Wilder Road residents by Supervisor Lemcke informing them of the Wilder Road Sidewalk Construction Project.

DUNBAR ROAD SANITARY SEWER GRANT – AUTHORIZE SUPERVISOR TO FILE APPLICATION PACKAGE

RESOLUTION NO. 185-2006 – Motion was made by Councilman Reinschmidt, seconded by Councilman Blackburn, to adopt the following resolution.

WHEREAS: The Lake Ontario Coastal Initiative is a public/private, grassroots, regional partnership with a mission of encompassing all of New York State's North Coast stakeholders from the Niagara River to the St. Lawrence River, and enlisting and retaining broad public commitment for remediation, restoration, protection, conservation and sustainable use of the coastal region; and

WHEREAS: The Center of Environmental Information is administering Local Implementation Grants for The Lake Ontario Coastal Initiative; and

WHEREAS: Proposals are now being accepted for the first round of available funding to support local implementation projects consistent with LOCI's mission and priorities identified in the action agenda;

THEREFORE: The Parma Town Board authorizes the Town Supervisor to file and application package to the Center of Environmental Information for the Dunbar Road Sanitary Sewer Project requesting \$24,000 in LOCI funding, and that the completed funding package be submitted to the proper authorities prior to June 30, 2006.

Discussion: Councilman Blackburn asked for confirmation that the grant will not affect any steps already taken for funding of this sewer project.

Motion carried: Aye 5 Nay 0

BUILDING DEPARTMENT REPORT

Mr. Barton shared information about new services offered by Pictometry, a company that provides aerial imaging combined with software.

Community Water Watch Program Waiver Forms for volunteer organizations and individuals were given to the Town Board. Peter Rodgers, Town Attorney, has reviewed and they were sent to Monroe County Soil and Water. They wanted to know who from the Town would be signing off on the waiver forms - volunteer points of contact/liasons or the Supervisor. Issues of liability were raised if volunteer points of contact/liasons were to sign off on the waiver forms.

Mr. Barton has been reviewing zoning violations regarding Buttonwood Farms. He has not had the owner apply for a use variance yet.

SALMON CREEK ESTATES SECTION 4-B – LETTER OF CREDIT REVISION

Mr. Barton informed the Board that the developer paid the amount of the letter of credit before the Town Engineer completed his review and recommended the amount to be held. The Letter of Credit has been submitted without the additional recommendation by Larsen Engineers to LaDieu Associates of approximately \$714.00. The amount is not significant and Mr. Barton wished to know if the Board was comfortable with the amount

that will be on hand. It was noted that all the fees will have to be paid regardless of whether they are included in the Letter of Credit.

RESOLUTION NO. 186-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to accept the revision to the Letter of Credit for Salmon Creek Estates Section 4-B for \$11,016.00.

Motion carried: Aye 5 Nay 0

There has been no notification from National Incident Management Services (NIMS) regarding required certifications.

Mr. Barton has looked at the public address system in the court/meeting room after a discussion with the Town Clerk. It is not working. It was noted in one of the court observations, that it is difficult to hear the judge and some of the participants. Use of the system will also facilitate in the taking of minutes for meetings.

As a follow up to discussion from the last meeting on property maintenance, Art Fritz will proceed with the standard mowing and special mowing (properties that are in violation of the code) still have to come before the Board.

PARKS DEPARTMENT REPORT

RESURFACING TENNIS AND BASKETBALL COURTS

Information on the Armor Crack Repair System was given to the Town Board. The repairs can be made without resurfacing the complete courts. There is a six year guarantee on the Armor Crack Repair System which would give the Town more time to plan for resurfacing. The Board wanted to know if the work could be done before the Town Celebration. No definitive commitment was made. The cost would be paid out of B Surplus.

RESOLUTION NO. 187-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, not to exceed \$9,825.00 for crack sealing for our tennis and basketball courts.

Motion carried: Aye 5 Nay 0

BUSINESS ITEMS

BOY SCOUT OVERNIGHT CAMPOUT

RESOLUTION NO. 188-2006 Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to approve overnight camping and waiver of the fee for pavilion usage by the Lighthouse District Boy Scouts on October 21, 2006.

Motion carried: Aye 5 Nay 0

VFW – CLEANING CONCERNS

Supervisor Lemcke and Joe Perticone met with the VFW Commander regarding the condition the building is left in after bingo functions. The board discussed options for charging an additional fee to cover extra cleaning and the VFW's feeling that the agreement signed by the parties involved states that janitorial services will be the sole responsibility of the Town. Supervisor Lemcke estimated the additional expense to be approximately \$780.00.

Supervisor Lemcke asked for a consensus agreement that the Town will pick up the cost of any additional cleanings after bingo functions when necessary. All Town Board members agreed that this was the approach to take.

BUDGET TRANSFERS

The following budget transfers were requested.

ACCT#	FROM DESCRIPTION	AMT		ACCT#	TO DESCRIPTION	AMT.>	REQUESTED
A1310.212	OFFICE EQUIPMENT	800.00		A1310.482	EDUC & PROFESSIONAL	800.00	GAVIGAN
A7520.411	MAINTENANCE	700.00		A7510.489	MISCELLANOUS	700.00	GAVIGAN
A7520.411	MAINTENANCE	500.00		A7510.481	BOOKS	500.00	GAVIGAN
	B SURPLUS	3,638.00		A7540.423	VFW BUILDING MISC	3,638.00	GAVIGAN
	RESOLUTION 130-2006						
DA5142.288	SALTER	1,425.45		DA9040.830	WORKER COMP	1,425.45	SPEER

RESOLUTION NO. 189-2006 Motion by Councilman Blackburn, seconded by Supervisor Lemcke, to approve budget transfers.

Motion carried: Aye 5 Nay 0

ATM – SCOTT FREARSON

Scott Frearson, of the Special Police, presented information about installing an ATM machine for public use in the lobby/foyer area of the Town Hall. Primary users would be persons paying fines to the court. The Board would like to review this matter further and asked Mr. Frearson to provide more information on insurance, phone lines and installation.

MISCELLANEOUS

CHRISTINA A. AGOLA, ATTORNEY – PAUL EICHAS

Correspondence has been received from Christina A. Agola informing the Supervisor that her office has been retained to represent Paul Eichas regarding the complaint he has filed.

FAIRFIELD PLACE STORM WATER DRAINAGE - LAUDISI

Correspondence from William VanAlst, Larsen Engineers, regarding Fairfield Place Storm Water Drainage in response to a letter received from Richard Laudisi.

VEHICLE USAGE

Letters went out to Town employees regarding the change to vehicle usage. Mary Gavigan, Finance Director, is still researching whether this applies to elected officials and whether it will be retroactive to the first of the year.

VERIFICATION CHECK

A sample form, for permission to verify information the Town needs to check before employment, was provided to Board members. It is intended to cover all the various verifications required of the town for employees and volunteers. Rather than multiple forms this would combine all the needs into one.

The Board would like Mary Gavigan, Finance Director, to provide information on the legality of the form, who prepared it and if the Town Attorney has reviewed.

LIAISON REPORTS

**Councilman Smith continues to work with the Parks Department on a scheduling system. His current goal is an updated map for the park that has the overlaying fields on it. A spreadsheet that reflects this data will be accessible by the Town Clerk, Recreation Department and the Parks department and hopefully will be live late in the year. Cheryl continues to compile data on group usage costs.

**Councilman Carmestro reported that he and Supervisor Lemcke attended meeting with County Manager, Maggie Brooks and Steve Minarek regarding the Tax Intercept. She stressed that the county will not sell the towns short on this. The fire department is negotiating on a location for a new firehouse. The Recreation Committee meets next week. Issue with the golf balls from the Sports Dome has been responded to by Mr. Schuth. Another net is to be installed closer to the tee off area which will hopefully reduce and eliminate the balls that are crossing and/or landing on Manitou Rd.

County Legislator Richard Yolevich was asked to comment on the Sales Tax Intercept increase. He stated that it would not happen unless the sales tax increase is approved. The purpose of the lawsuit was to get clarification on whether the Sales Tax Intercept is legal because of the Morin Ryan Act. It is really looking for a legal definition of the Sales Tax Intercept.

Legislator Yolevich provided the board with information on Municipal Electric & Gas. Its purpose is for the municipality to purchase gas and electric at lower costs.

**Councilman Reinschmidt reported that the Spencerport Fire District is looking at rebuilding the Lyell Street Fire Hall with a whole new structure.

**Councilman Blackburn had nothing to report.

WARRANTS

RESOLUTION NO. 190-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the A Fund, General Fund bills, in the amount \$73,914.04.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 191-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to approve payment of the B Fund, Part Town bills, in the amount of \$12,118.92.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 192-2006 Motion by Councilman Reinschmidt, seconded by Councilman Smith, to approve payment of the DA Fund, Highway Town Wide bills, in the amount of \$12,769.72.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 193-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the DB Fund, Highway Outside bills, in the amount of \$17,985.03.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 194-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to approve payment of the SD Fund, Town Wide Drainage Fund, in the amount of \$366.91.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 195-2006 Motion by Councilman Reinschmidt, seconded by Councilman Smith, to approve payment of the SS3 Fund, Dunbar Road East Sewer bills, in the amount of \$155.96.
Motion carried: Aye 5 Nay 0

RESOLUTION NO. 196-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the ST fund, in the amount of \$402.50.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 197-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to approve payment of the Trust & Agency bills, in the amount of \$6,533.16.

Motion carried: Aye 5 Nay 0

EXECUTIVE SESSION

RESOLUTION NO. 198-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to take a five minute recess and upon return enter into Executive Session for a personnel matter.

Motion carried: Aye 5 Nay 0

*****Five minute recess**

The Board entered into executive session at 8:30 p.m.

RESOLUTION NO. 199-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to close the Executive Session at 9:20 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

HIGHWAY FOREMAN POSITION

RESOLUTION NO. 200-2006 Motion by Councilman Carmestro, seconded by Supervisor Lemcke, to change the Highway Foreman position from hourly to salaried, for a biweekly salary of \$1,846.40 for the last thirteen pay periods of 2006.

Roll Call Vote:

Councilman Smith	Aye	
Councilman Reinschmidt	Nay	
Councilman Carmestro	Aye	
Councilman Blackburn	Nay	
Supervisor Lemcke	Aye	Motion carried. Aye 3 Nay 2

There being no further business brought before the Town Board, Supervisor Lemcke made a motion to adjourn the meeting at 9:30 p.m., seconded by Councilman Carmestro and all were in favor.

Respectively submitted,

Donna K. Curry
Parma Town Clerk