

Parma Town Board meeting held on Tuesday, February 7, 2006 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Stuart I. Brown and William Reemtsen of Stuart I. Brown Associates, Inc., Robert P. Trowbridge, Mike Rockhellar, Andy Rockafellow, Tyler Stoneham, Nathan Faulknor, Blair Johnson, Dillon Gooding, Todd Stoneham, Hiram Johnson, Matt Larzon, Tom Colabrese, Rick Picudel, Tracy Ramble, Daniel Alexander, Matt Wroblewski, Adam Hertzlin, Greg Haffen, Art Cosgrove, Justin Goulette, Wesley Rivaais, John Dianni, Eric Hafner, Kevin Bancuso, Bob Pelkey

Supervisor Lemcke called the meeting to order at 7:01 p.m. and Boy Scout Troop 125 led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures.

**PUBLIC HEARING – REQUEST TO ESTABLISH WILDER ESTATES
SUBDIVISIONS 6-10 SANITARY SEWER DISTRICT**
and
**PUBLIC HEARING – REQUEST TO ESTABLISH WILDER ESTATES
SUBDIVISIONS 6-10 LIGHTING DISTRICT**

Supervisor Lemcke opened the Public Hearing at 7:04 p.m. and read the Legal Notices that appeared in the Suburban News. The Legal Notices were posted on the Town Hall bulletin Board and at the Hilton Post Office.

**Legal Notice
Town of Parma
Public Hearing
Request to Establish Wilder Estates Subdivision 6-10 Sanitary Sewer District**

Notice is hereby given that the Town of Parma will hold a Public Hearing on Tuesday, February 7, 2006 at 7:00 p.m. at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York to consider the request of Wilder Estates to create a Sanitary Sewer District for Subdivisions 6-10. A description of the parcel was published in the legal.

**Legal Notice
Town of Parma
Public Hearing
Request to Establish Wilder Estates Subdivision 6-10 Lighting District**

Notice is hereby given that the Town of Parma will hold a Public Hearing on Tuesday, February 7, 2006 at 7:00 p.m. at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York to consider the request of Wilder Estates to create a Lighting District for Subdivisions 6-10. The description of the parcel was listed in the paper.

Supervisor Lemcke asked if anyone had any questions or comments. Building Inspector, Jack Barton, noted that this project received overall preliminary approval and SEQR determination in June 1985.

The Public Hearing was closed at 7:05 p.m.

**TOWN BOARD APPROVES ESTABLISHMENT OF WILDER ESTATES
SUBDIVISIONS 6-10 SANITARY SEWER DISTRICT AND
WILDER ESTATES SUBDIVISIONS 6-10 LIGHTING DISTRICT**

RESOLUTION NO. 51 -2006 Motion by Councilman Carmestro, seconded by Councilman Smith, that after reviewing this request and considering all relevant information the Town Board concurs with the original SEQR determination and there being no significant change from the original application, to approve the establishment of Wilder Estates Subdivisions 6-10 Sanitary Sewer District and Wilder Estates Subdivisions 6-10 Lighting District.

Motion carried: Aye 5 Nay 0

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda.

A representative from the Spencerport Fire District 2 requested approval for installation of an emergency stand by generator. All permit, inspection requirements and manufacturing requirements will be met.

**INSTALLATION OF EMERGENCY STAND BY GENERATOR AT THE
SPENCERPORT FIRE DISTRICT 2 BUILDING LOCATED AT 5029 RIDGE RD.
IN THE TOWN OF PARMA**

RESOLUTION NO. 52-2006 Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to approve the installation of an emergency standby generator to be located on the west side of the Spencerport Fire District 2 building. Installation will meet manufacturer's specifications and be inspected by the Building Department. The permit fee will be waived.

Motion carried: Aye 5 Nay 0

MINUTES – JANUARY 17, 2006

RESOLUTION NO. 53-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve the Minutes of the January 17, 2006 meeting with Councilman Smith requesting a revision to wording for his Special Police liaison report of "They have 9 active members of which 3 are in training and 3 new recruits."

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk's monthly report for January 2006 was submitted to the Town Board. A report outlining the VFW rentals for January 2006 was submitted to the Town Board. A letter of resignation was received by the Town Clerk on January 13, 2006 from Michele Rodak, Senior Citizen Program Specialist. Materials have been received from the Board of Elections regarding a special election to be held February 28, 2006. A thank you note was received from Ann Forberg, former Councilwoman.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that crews have been working on drainage issues. He is also compiling quotes for a Dump Box. He will also look into the cost to rebuild and look for a good used box.

BUILDING DEPARTMENT REPORT

Mr. Barton submitted a new application form for use by the Planning Board for review of property splits and mergers. The fee will be \$50.00. Use of the form and the \$50.00 fee was approved by the board.

Mr. Barton informed the Town Board that he has had two recent requests from electrical inspectors to do work within the town. They have been informed that they will need to provide proof of insurance, fee schedules and history/resumes for their companies, as part of being able to do inspections within the town.

Town Board members received the Building Inspector's Report for January 2006, minutes of the January 5th and 16th Planning Board meetings, Development Review Response Form received from Monroe County Department of Planning and Development for 680 Wilder Rd. rezoning from High Density Residential to Townhouses; a copy of a letter going to Marty Nickerson, Assistant Resident Engineer at the NYSDOT regarding a drainage issue.

PARKS DEPARTMENT REPORT

Mr. Petricone addressed the Town Board regarding the Town Hall Boiler, VFW refrigerator and installation of a drainage pipe for Hill Road at the site of the cemetery. Supervisor Lemcke requested that discussion of these items take place in a later section of the meeting due to time constraints on the agenda for a presentation.

SPACE ANALYSIS

Stuart I. Brown of Stuart I. Brown Associates, Inc. has completed the administrative space needs study and was present along with William Reemtsen to make their presentation. A copy of the study is on file in the clerk's office.

RECREATION DEPARTMENT REPORT

Steve Fowler reported that goals and objectives were submitted and approved at the last Recreation Commission meeting. Copy of goals and objectives were submitted to the Town Board and a copy is in file with the Town Clerk.

YOUTH PROGRAM STATE AID

RESOLUTION NO. 54-2006 Motion by Councilman Carmestro, seconded by Councilman Smith,

WHEREAS, the Town of Parma wishes to participate in the integrated County plan approved in 2001 by the New York State Office of Children and Family Services for Monroe County ; and

WHEREAS, the Monroe County Legislature by Resolution #447 authorized the execution of an agreement with the Town of Parma for youth programming at a reimbursable amount of \$4,711 during calendar year 2006;

THEREFORE: the Town of Parma understands and agrees to all regulations specified within the agreement set forth for State Aid for youth programs and agrees to enter in the contract.

Motion carried: Aye 5 Nay 0

Rochester Disc Golf held a very successful fundraiser for the Hilton Food Shelf. The spring brochure is being finalized and will go to the printer on February 16th. Next Saturday is the Community Sweetheart Dance for children 4-10 years old and their parents.

Supervisor Lemcke thanked the parks department for their efforts in dealing with the weather conditions for the Winter Snow Fest at the Parma Town Park on Saturday February 4, 2006. Alternate dates were suggested to fool "mother nature".

MEETING RECESS

RESOLUTION NO. 55-2006 Motion was made by Supervisor Lemcke, seconded by Councilman Carmestro, to recess the meeting at 7:55p.m. for five minutes before adjourning into executive session regarding a personnel matter.

Motion carried: Aye 5 Nay 0

MEETING RECONVENED and DESIGNATE OFFICIAL PRESIDERS FOR DISPUTE RESOLUTION HEARING

RESOLUTION NO. 56-2006 At 8:04 p.m. the meeting reconvened and a motion was made by Supervisor Lemcke, seconded by Councilman Carmestro, to designate Council Reinschmidt as the official presider for the dispute resolution hearing.

Motion carried: Aye 4 Nay 0 Councilman Reinschmidt - abstains

EXECUTIVE SESSION

RESOLUTION NO. 57-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to enter into Executive Session at 8:05 p.m. for a dispute hearing regarding Mr. Barnhart.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 58-2006 Motion by Supervisor Lemcke, seconded by Councilman Smith, to close the Executive Session at 9:35 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

APPOINT TOWN SUPERVISOR - MARRIAGE OFFICER

RESOLUTION NO. 59-2006 Motion by Councilman Blackburn, seconded by Councilman Carmestro, to appoint Supervisor Richard Lemcke as a Marriage Officer for the Town of Parma. The term will run concurrently with his present elected term which expires on December 31, 2007.

Motion carried: Aye 4 Nay 0 Supervisor Lemcke – abstains

RESIGNATION LETTER –
MICHELE RODAK, SENIOR CITIZEN PROGRAM SPECIALIST

RESOLUTION NO. 60-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to accept Michele Rodak's letter of resignation as Senior Citizen Program Specialist.

Motion carried: Aye 5 Nay 0

SENIOR CITIZEN PROGRAM SPECIALIST - APPOINTMENT

Mr. Fowler presented the Recreation Commission recommendation for the appointment of Senior Citizen Program Specialist.

WHEREAS: Michele Rodak has resigned her position with the Town of Parma effective January 18, 2006 leaving vacant the position of Senior Citizen Programing Specialist;

THEREFORE: it is the decision of the Town Board to reinstate Tracy LaFountain of 34 Newcomb Drive, Hilton to the OC-69104 Competitive Civil Service position of Senior Citizen Programing Specialist, with an exempt employee status, at an annual salary of \$30,460. All employee benefits allotted to Ms. LaFountain in August 2003 will also be reinstated. Ms. LaFountain's start date will be set for Monday, March 6, 2006.

RESOLUTION NO. 61-2006 Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to appoint Tracy LaFountain as Senior Citizen Program Specialist based on the recommendation of the Recreation Commission.

Motion carried: Aye 5 Nay 0

TOWN HALL BOILER

Councilman Smith will have Joe Perticone meet with Larsen Engineers to see if boiler recommendations from Van Hook are actually necessary. If determined repairs are needed, additional estimates should be obtained to meet the town purchasing policy requirements.

VFW REFRIGERATOR

Joe Perticone has been asked to get several price quotes for the thirty plus year old refrigerator at the VFW. It is currently leaking freon and the handle does not latch. A residential type refrigerator should be sufficient to meet the need.

HILL ROAD DRAINAGE PIPE

Joe Perticone should meet with Highway Superintendent to have pipe installed on Hill Rd. and determine what account the funds will come from.

SPECIAL BILL APPROVAL - SWEETHEART DANCE BILL

RESOLUTION NO. 62-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to approve special payment for the Sweetheart Dance bill to Spectrum Sound for \$150.00.

Motion carried: Aye 5 Nay 0

BID OPENING – 9 OIL DRUM DISPENSING UNIT

One bid was received and opened from Redman Construction, Inc. P. O. Box 657, Brockport, NY 14420, in the amount of \$400.00.

RESOLUTION NO. 63-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to accept the bid of \$400.00 from Redman Construction, Inc. for the 9 Oil Drum Dispensing Unit...

Motion carried: Aye 4 Nay 0 Supervisor Lemcke - abstains

5503 RIDGE ROAD WEST

A letter was received from Robert P. Sobb, Owner/President of Pool Auto Sales, 5503 West Ridge Rd. requesting use of his property to the west to extend his front line of used vehicles. This would require a zoning change. The Town Board does not wish to rezone. Supervisor Lemcke will respond to Mr. Sobb's request.

PLANNING BOARD

There are 3 applicants for the open planning board position. Interviews will be held before the next Town Board meeting.

MISCELLANEOUS

Supervisor Lemcke and Councilman Carmestro attended the Chamber of Commerce meeting where the Hilton U. S Flag committee was established to have flags flown within the village and town utility poles. The committee is accepting monies for this project. Once cost is established the town will consider having flags on light poles at Town Hall and within the Town Park.

EAGLE BABE RUTH LEAGUE

Request was received from the Eagle Babe Ruth League to use the Town Park softball fields.

RESOLUTION NO. 64-2006 Motion by Councilman Carmestro, seconded by Councilman Smith, to allow use of the softball fields by Eagle Babe Ruth League for this year with dates and times to be coordinated through the Recreation Department, a donation will be accepted and that the Town Board explore a policy for usage fees for 2007.

Motion carried: Aye 5 Nay 0

Request by Stephen Burritt to cross Town property to move his trailer and inform the board of a drainage issue with the ditch that runs from the roadway to the back of the property. Concern was expressed that the Board's response not give Mr. Burritt the impression that he could use town property for passage at any time. Supervisor Lemcke will send a letter in response.

A memo summarizing the status of the Dunbar Road Sewer District was reviewed by the Town Board. Supervisor Lemcke will get construction costs for the Town Board.

Art Fritz, Dog Control Officer, provided the Town Board with a copy of Sound Agricultural Practice Opinion Number 93-4. A copy has been sent to Capt. Bergman of the Monroe County Sheriff Department to facilitate any further barking complaints.

Parma Town Board

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Business Review Committee agenda item will be postponed till the next Town Board meeting on the 21st. More information is available but no action required.

**PAYMENT IN LIEU OF TAX AGREEMENT BETWEEN COUNTY OF
MONROE INDUSTRIAL DEVELOPMENT AGENCY AND PARMA SENIOR
HOUSING ASSOCIATES, LP**

A copy of the COMIDA Checklist from Michael J. Townsend, Harris Beach, PLLC to Josette Palmiere, Monroe County Treasury regarding the Payment in Lieu of Tax Agreement between the County of Monroe Industrial Development Agency and Parma Senior Housing Associates, LP was received by the Supervisor's office on January 30th.

RESOLUTION NO. 65-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, that the Town accept the payment in lieu of tax agreement between the County of Monroe Industrial Development Agency and Parma Senior Housing Associates, LP.

Motion carried: Aye 5 Nay 0

**DETOUR PROPOSED FOR REPLACEMENT OF BRIDGE ON ROUTE 259
OVER WEST CREEK**

RESOLUTION NO. 66-2006 Motion by Supervisor Lemcke, seconded by Councilman Blackburn, for Town Board to recognize that there will be a detour for the replacement of the bridge on Route 259 over West Creek. The scheduled detour will be from June 1, 2006 through August 31, 2007.

Motion carried: Aye 5 Nay 0

Resolution was tabled.

LIAISON REPORTS

Councilman Smith met with Joe Perticone of the Parks Department. Most of what they went over has already been discussed. Councilman Smith met yesterday with Peter Rodgers, Town Attorney, and Scott Frearson from the Special Police to discuss the issue of the former chief having domain name usage for parmaspecialpolice.org. Mr. Rodgers is investigating.

Councilman Carmestro met with all three of his groups. He traveled with Art Fritz, Code Enforcement Officer for two hours to see the types of violations that currently exist within the town. He attended the Fire Commissioners meeting. They are purchasing a 12-15 person van on state bid which they will be receiving next month for a total cost of \$21,000 to them. Hydrant flags are being purchased to replace broken/damaged existing flags and to add flags for new hydrants. The Town is being asked to purchase approximately 40 flags and can be done in conjunction with those being ordered by the Fire Department to provide a pricing advantage.

FIRE HYDRANT FLAG PURCHASE

RESOLUTION NO. 67-2006 Motion by Councilman Blackburn, seconded by Supervisor Lemcke, to purchase forty hydrant flags with the Hilton Fire Department at a cost of \$633.20 and reimburse the Fire District upon receipt of the bill.

Motion carried: Aye 5 Nay 0

Councilman Reinschmidt attended the Zoning Board meeting and noted how well the committee is functioning.

Councilman Blackburn stated that the Library has purchased a new phone system. It is the same as the one installed in the Recreation Department. Library is looking at staff training to better deal with staff reactions to customers. This may be done in conjunction Hamlin, Brockport and Ogden to reduce the cost. Five hundred surveys have been sent out of which one hundred have been returned indicating the desire for a new library. A \$1,400 grant was received for a new computer in the children's area.

WARRANTS

RESOLUTION NO. 68-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the A Fund, General Fund bills, in the amount of \$80,580.54.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 69-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to approve payment of the B Fund, Part Town bills, in the amount of \$2,298.66.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 70-2006 Motion by Councilman Reinschmidt, seconded by Councilman Blackburn, to approve payment of the DA Fund, Highway Town Wide bills, in the amount of \$49,936.61.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 71-2006 Motion by Councilman Blackburn, seconded by Councilman Smith, to approve payment of the DB Fund, Highway Outside bills, in the amount of \$22,274.68.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 72-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the following bills as presented:
SS3 Fund, Dunbar Road East Sewer \$85.00

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 73-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to approve payment of the Trust & Agency bills, in the amount of \$882,647.26.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Supervisor Lemcke made a motion to adjourn the meeting at 10.45 p.m., seconded by Councilman Carmestro.

Respectively submitted,

Donna K. Curry
Parma Deputy Town Clerk