

JANUARY 7, 2006

FROM: JACK D. BARTON
BUILDING INSPECTOR

RE: INSTRUMENT SURVEY REQUIREMENTS

Currently, the Town requires that Instrument Surveys, which are submitted at the completion of new home construction, show finished first floor elevation and 2 grade elevations located near the structure. Effective June 1, 2006, Instrument Surveys will need additional information. Along with the above information, we will also need invert elevations for all drainage pipes including roadside culvert pipes. Additionally, swales shall have grade shots at no more than 100 feet intervals shown on the survey. In cases where the lots are small or are located in a subdivision, you will need to provide grade shots at a closer interval or at each end so that there are at least two reference points in swales.

This additional information is needed to assist the Town when performing final grading inspections. Plans should be set in place to provide the Town with an original survey prior to or at the final inspection. Faxed surveys typically are too distorted to read.

If you have any questions, you may contact me at the Town Hall during normal business hours.

JDB/eb