

# CODE ENFORCEMENT COMPLAINT FORM

Instructions: Please fill out and drop off at the Building Department or you may email it to [codeenforcement@parmany.gov](mailto:codeenforcement@parmany.gov)

Please note: Any violations that end up in court, the complainant may need to be present at court date.

Complainant Name: \_\_\_\_\_

Complainant Email: \_\_\_\_\_

Complainant Phone: \_\_\_\_\_

Complainant Location: \_\_\_\_\_

Address of the violation: \_\_\_\_\_

Date violation occurred/noticed: \_\_\_\_\_

Rental Property, if known: (Please circle)    Yes                    No

If yes, Tenant's Name, if known: \_\_\_\_\_

Do you wish that this complaint be anonymous? (Please circle)    Yes                    No

Details of the complaint: (Be specific):

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Can the violation be seen from the town right of way? (Please circle)    Yes                    No

Do you grant the Code Enforcement Officer permission to enter upon your property for viewing the violation? (Please circle)    Yes                    No

Will you, the complainant, testify in court, should the need arise? (Please circle)    Yes                    No

\*\*If you have photos or other related information that can be used as evidence of this violation, please submit them with this form. The submitted documentation will become part of the complaint file.

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_